

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

September 27, 2016

St. Catharines Site – Academic Classrooms

	Sep 27/16									
John MacDonald, Chair	R									
Bunny Alexander	✓									
Larry Boggio	R									
John Bragagnolo	✓									
Satish Chawla (ex-officio)	✓									
Suzanne Johnston (ex-officio)	✓									
Marti Jurmain	R									
Ken Kawall	✓									
Derek McNally (ex-officio)	✓									
Ronald Mergl	✓									
Murray Paton	✓									
Charles Rate	✓									
Cathy Sutherland	✓									
Thomas Stewart (ex-officio)	✓									
Robert Tiffin	✓									
Barry Wright	✓									
Staff and Guests in Attendance:										
Linda Boich	✓									
Flo Paladino	✓									
Kevin Smith										
Caroline Bourque-Wiley	✓									
Angela Zangari	✓									

*via teleconference/videoconference

** attended in part

Guests:

Steve Isaak, HNHB LHIN
 Sarah Kerrigan, NHS
 Brian Guest, SJHS
 Kristina Manzi – ONE Foundation
 Gord Statham – ONE Foundation

1. CALL TO ORDER

Board Vice-Chair John Bragagnolo called the meeting to order at 4:01 p.m.

1.1 Quorum

There was quorum and the Meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

MOTION B16-077:

It was MOVED by C. Sutherland and SECONDED by M. Paton that the NH Board of Directors approves the Open Session Agenda for the September 27, 2016 Meeting, as presented. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda.

1.4 Chair's Comments

Vice-Chair John Bragagnolo reminded the Board of the joint Governance education session with St. Joseph's on October 18th.

At the Medical Staff Association (MSA) Annual General Meeting in October, a new President will be elected. The Board expressed their appreciation to Dr. Chawla and thanked him for his support during his tenure as President. Dr. Chawla also reflected on his time as President and work with the Niagara Health Board.

1.5 Reaffirming our Purpose, Vision and Values

Barry Wright led the Board through a review of the Purpose, Vision and Values with a focus on how the Board's work contributes a Healthier Niagara and how the CORE values assist the Board in decision making.

1.6 Patient Story

Sarah Kerrigan provided a story of patients who observed birds hatching and nesting during a wellness walk which filled them with optimism on their journey to recovery.

2. PRESENTATION

2.1 Supporting the Proposed Patients First Act

Steve Isaak from the Hamilton Niagara Haldimand Brant Local Health Integration Network provided the Board with an overview of the proposed Patients First Act legislation. The Bill will be reintroduced and must pass 1st, 2nd and 3rd readings before being proclaimed into law.

3. APPROVAL OF BOARD MINUTES

MOTION B16-078:

It was MOVED by M. Paton and SECONDED by B. Alexander that the Minutes of the June 28, 2016 Open Session of the Niagara Health Board of Directors Meeting be approved as presented. CARRIED.

MOTION B16-079:

It was MOVED by R. Tiffin and SECONDED by B. Wright that the Minutes of the June 28, 2016 Post Annual General Meeting of the Niagara Health Board of Directors Meeting be approved as presented. CARRIED.

4. MATTERS FOR DECISION/DISCUSSION

4.1 Report of the Quality Committee

Bunny Alexander, Quality Committee Member, provided highlights from the Committee's September 14th meeting as outlined in the Committee report to the board, as follows:

The Committee received a report from the Emergency Department with a focus on the wait time reduction strategies and partnership with Niagara Emergency Medical Services. The Committee also reviewed the Quality Improvement Plan second quarter results for both Niagara Health and the Extended Care Unit and learned that the Laboratory has successfully completed an accreditation process.

4.2 Report of the Resources and Audit Committee

Ken Kawall, Resources and Audit Committee Chair, provided highlights from the Committee's September 13th meeting, as outlined in the Committee Report to the Board, as follows:

4.2.1 Signing Authorities Policy/Appendix A Annual Review

The implementation of a centralized Accounts Payable system has necessitated several changes to the policies to ensure accountability is accurately reflected.

MOTION B16-080:

It was MOVED by K. Kawall and SECONDED by C. Sutherland that, on the recommendation of the Resources and Audit Committee, the Niagara Health Board of Directors approves the Signing Authority Policy and Appendix A as presented. CARRIED.

New Directors appointed to the Committee at the Annual General Meeting were welcomed. A representative from Healthcare Insurance Reciprocal of Canada (HIROC) provided a presentation related to cyber security which was made available to all Directors via Webinar. A member of Niagara Health's Information and Communications Technology team spoke about the mitigating strategies and protections in place for cyber risk in the organization. The Chief Financial Officers report for the month ending July 31, 2016 was presented.

4.3 Report of the Governance Committee

John Bragagnolo, Governance Committee Chair, provided highlights from the September 12th meeting, as outlined in the Committee Report to the Board, as follows:

4.3.1 Community Advisory Committee Terms of Reference

The Committee reviewed the proposed Terms of Reference changes agreed upon by the Community Advisory Committee. Further minor changes recommended by the Governance Committee were incorporated into the draft brought forward for approval.

MOTION B16-081:

It was MOVED by M. Paton and SECONDED by B. Alexander that, on the recommendation of the Governance Committee, the Niagara Health Board of Directors approves the Community Advisory Committee Terms of Reference as Presented. CARRIED.

4.3.2 Community Advisory Committee Resignation

The Committee also accepted the resignation of Community Advisory Committee Member Kayla Lee.

MOTION B16-082:

It was MOVED by K. Kawall and SECONDED by B. Wright that, on the recommendation of the Governance Committee, the Niagara Health Board of Directors accepts the resignation of Ms. Kayla Lee as a member of the Community Advisory Committee, and approves that the Nominating Committee recruit a replacement Member. CARRIED.

In light of the retreat occurring in December, the Board was in favour of the Committee's recommendation to forego the December Board and Committee meetings. A revised approach to the remainder of the meeting schedule for 2016/17 will be discussed at the next Committee meeting.

The Committee reviewed the Board Education Plan for 2016/17 as well as the regulatory changes to executive compensation.

4.4 Report of the Ad-Hoc Strategic Planning Committee

In keeping with the Terms of Reference, the Committee will be dissolved as the Strategic Plan has been developed. Monitoring of the Areas of Focus by the Board will occur through the Standing Committees as appropriate.

MOTION B16-083:

It was MOVED by B. Wright and SECONDED by C. Sutherland that, on the recommendation of the Ad-Hoc Strategic Planning Committee, the Niagara Health Board of Directors dissolves the Ad-Hoc Strategic Planning Committee. CARRIED.

Members of the Committee were thanked for their leadership and guidance throughout the process.

4.5 Report of the Medical Advisory Committee

4.5.1 Regional Chief of Medicine Reappointment

The process for reappointment has included a 360 review, a meeting with the Chief of Staff and a team of multidisciplinary of stakeholders and meeting with Dr. Chan to determine future development. At the conclusion of this evaluation and feedback process, the Medical Advisory Committee has recommended reappointment to a second term.

MOTION B16-084:

It was MOVED by B. Wright and SECONDED by C. Sutherland that, on the recommendation of the Medical Advisory Committee, the Niagara Health Board of Directors approves the reappointment of Dr. Terence Chan for a 2nd Term as Chief, Department of Medicine. CARRIED.

There is continued focus on finalizing the processes to support Medical Assistance in Dying . As well, work is underway to complete a physician orientation program that is aligned to the strategic plan. Recruitment continues to be successful with several new physicians joining Niagara Health since the last reporting. The approved minutes of the June 1st meeting were provided for the Board's information.

5. REPORTS

5.1 Report of the ONE Foundation

Kristina Manzi and Gord Statham attended the Board meeting to provide an update on Foundation activities as follows:

- A celebration was held with local Lions Clubs who help with fundraising related to eye care.
- The Big Move Cancer ride was a success in September raising approximately \$200,000.
- The Foundation Board will be receiving a report related to the findings of the feasibility study conducted over the summer months.
- The Foundation CEO recruitment is ongoing. It is anticipated that a candidate be identified in the coming weeks.

5.2 Report of the President

Suzanne Johnston highlighted the following items from the September President's report to the Board:

- The Indigenous Health Patient Navigator has come on board. A profile will be featured in the next edition of the Niagara Health Now publication.
- A presentation to the LHIN Board on the Stage 1 Capital Submissions is occurring on September 28th.
- Dr. Bell and S. Johnston will be moderating a session on integrated healthcare on October 5th.
- The local Medical Health Officer has been invited to meet with the Executive Team on population health linkages.

6. **OTHER BUSINESS**

There was no other business to report.

7. **MOTION TO ADJOURN TO CLOSED SESSION**

MOTION B16-085:

**It was MOVED by B. Alexander and SECONDED by M. Paton that the Niagara Health Board of Directors Meeting of September 27, 2016 be adjourned, and move to a Closed Session.
CARRIED.**

Recording Secretary: D. Dube

John Bragagnolo, Vice-Chair