

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

October 22, 2019

St. Catharines Site – Corporate Boardroom

| | Sept 24/19 | Oct 22/19 | | | | | | |
|--|------------|-----------|--|--|--|--|--|--|
| John Bragagnolo, Chair | R | ✓ | | | | | | |
| Bunny Alexander | ✓ | ✓ | | | | | | |
| Ray Archer | ✓ | ✓ | | | | | | |
| Parminder Brar (ex-officio) | ✓ | ✓ | | | | | | |
| Marti Jurmain | R | ✓ | | | | | | |
| Ken Kawall | ✓ | ✓ | | | | | | |
| Derek McNally (ex-officio) | ✓ | ✓ | | | | | | |
| Ronald Mergl | ✓ | ✓ | | | | | | |
| Catherine Novick | ✓ | ✓ | | | | | | |
| Marylee O’Neill | ✓ | ✓* | | | | | | |
| Murray Paton | ✓ | ✓ | | | | | | |
| Charles Rate | ✓ | R | | | | | | |
| Cathy Sutherland | ✓ | ✓ | | | | | | |
| Robert Tiffin | ✓ | ✓ | | | | | | |
| Johan Viljoen (ex-officio) | ✓ | ✓ | | | | | | |
| Mike Watt | ✓ | ✓ | | | | | | |
| Barry Wright | ✓ | ✓ | | | | | | |
| Angela Zangari (ex-officio) | ✓ | ✓ | | | | | | |
| Elisabeth Zimmermann | ✓ | ✓ | | | | | | |
| Staff and Guests in Attendance: | | | | | | | | |
| Linda Boich | ✓ | ✓ | | | | | | |
| Flo Paladino | ✓ | R | | | | | | |
| Thomas Stewart | ✓ | ✓ | | | | | | |
| Caroline Bourque-Wiley | ✓ | ✓ | | | | | | |

*via teleconference/videoconference

**attended in part

Guests:

Barb Pizzingrilli – Director, Patient Care Mental Health and Addictions
 Roger Ali – Niagara Health Foundation
 Vita Gauley – Niagara Health Foundation

1. **CALL TO ORDER**

Board Chair John Bragagnolo welcomed guests, fellow Directors and staff and called the meeting to order at 4:00 p.m.

1.1 **Quorum**

There was quorum and the meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

MOTION B19-085:

It was MOVED by C. Sutherland and SECONDED by E. Zimmermann that the Niagara Health System Board of Directors approves the Open Session Agenda for the October 22, 2019 Meeting as presented. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda. Directors were reminded that conflicts can be declared at any time.

1.4 Chair's Comments

The Chair congratulated Linda Boich and Angela Zangari on the Niagara Ontario Health Team submission completed on October 9th. In addition, the Chair thanked Directors who have participated in recent working groups. The Chair also noted that NH will join the Ontario Health Association Chair's network.

1.5 Affirmation of Purpose, Vision and Values

Marti Jurmain led the Board through a review of the Purpose, Vision and Values.

1.6 Patient Story

Barb Pizzingrilli, Director, Patient Care Mental Health and Addictions, provided the Board with a story outlining the journey of a patient requiring mental health services who assaulted others during an inpatient stay. A Quality of Care Reflective Review of incidents was completed resulting in several improvements in reporting and treatment being implemented. The story also highlighted the importance of community and hospital working collaboratively to develop comprehensive care plans for patients whose needs are often complex.

2. EDUCATION

There was no education item presented at this meeting.

3. CONSENT AGENDA

MOTION B19-086:

It was MOVED by R. Tiffin and SECONDED by B. Wright that the Niagara Health System Board of Directors approves the Consent Agenda for the October 22, 2019 Open Session meeting as presented, including the motions listed below:

- **That the Minutes of the September 24, 2019 Open Session Meeting of the Niagara Health System Board of Directors be approved as presented.**
- **That, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the Standing Committee (Governance, Quality and Resources and Audit) Terms of Reference and Workplans as presented.**

CARRIED.

4. REPORTS

4.1 Report of the CEO

Tom Stewart provided highlights from the October 2019 CEO report with a focus on the visit with Assistant Deputy Minister, Hospitals and Capital.

4.2 Report of the Interim President

Angela Zangari provided highlights from the October 2019 Interim President's report with a focus on the success of the first Niagara Health job fair, the recent Brock Symposium and the increase in partners and collaborators signing on to the Niagara Ontario Health Team submission. The funding received for the Niagara @ Home initiative was discussed and a presentation is being arranged for November.

4.3 Report of the Chief Nurse Executive

Derek McNally provided the Board with the quarterly Chief Nurse Executive report which highlighted the corporate strategic nursing initiatives, best practice strategies and supporting professional practice work. Niagara Health was successful in securing funding through the Nursing Graduate Guarantee and Late Career Nurse envelopes. The major focus moving forward will be the We CARE and Care of the Older Persons Strategies.

4.4 Report of the Niagara Health Foundation

Vita Gauley provided an update of Foundation Board activities including the strategic plan roll out and preparing for the capital campaign. The save the date notice for the 2020 Foundation Gala was provided.

Roger Ali provided an update on the Foundation activities with a focus on capital campaign planning activities.

5. BUSINESS ARISING

There was no business arising to discuss.

6. MATTERS FOR DECISION/DISCUSSION

6.1 Strategic Plan Year Four Indicators and Targets

L. Boich provided the Board with a presentation outlining the comprehensive consultation and communications process undertaken during the initial development of the Strategic Plan, as well as the year three final results. The proposed indicators and targets for year four endorsed by the Strategic Planning Committee were also presented.

MOTION B19-087:

It was MOVED by B. Alexander and SECONDED by M. Jurmain that, on the recommendation of the Ad-Hoc Strategic Planning Committee, the Niagara Health System Board of Directors endorse the year 4 (four) strategic plan initiatives and targets. CARRIED.

The Board discussed the process for refreshing the plan in year five once the permanent President has been onboarded. The Board recommended that risk management and fiscal responsibility also be embedded within the refreshed Plan.

6.2 Report of the Governance Committee

Bunny Alexander, Governance Committee Chair, provided highlights from the Committee's October meeting as outlined in the Committee report to the Board, as follows:

6.2.1 Board of Directors 2019/20 Workplan

The Governance Committee reviewed and endorsed the Board's workplan with the addition of the review of Governance Working Group recommendations in February 2020. The report of the Capital Planning Committee will be added once the meetings begin.

MOTION B19-088:

It was MOVED by B. Alexander and SECONDED by B. Wright that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the Board's 2019/20 Workplan as presented. CARRIED.

6.3 Report of the Quality Committee

Marti Jurmain, Quality Committee Chair, provided highlights from the Committee's October meeting as outlined in the Committee report to the Board, as follows:

The Committee received the annual report on the credentialing process for professional staff which now includes the requirement to specify the scope of privileges. The results of the recent Long Term Care Home Public Inquiry were also reviewed. The Board discussed the mandatory reporting requirements for adverse reactions to medications and medical devices which will be required under Vanessa's Law.

7. MATTERS FOR INFORMATION

7.1 Report of the Quality Committee

The October report was provided to the Board for information.

7.2 Report of the Governance Committee

The October report was provided to the Board for information.

7.3 Report of the Resources and Audit Committee

The October report was provided to the Board for information. The positive results related to recruitment and retention, reduction in workplace incidents and sick and overtime rates were highlighted.

7.4 Report of the Medical Advisory Committee

The October report was provided to the Board for information. The work underway to maintain physician wellness was highlighted.

8. MOTION TO ADJOURN TO CLOSED SESSION

There being no further business, the Open Session adjourned at 5:15p.m.

MOTION B19-089:

It was MOVED by B. Alexander and SECONDED by M. Paton that the Niagara Health System Board of Directors Open Session Meeting of October 22, 2019 be adjourned and moved to a Closed Session. CARRIED.

John Bragagnolo, Chair

Recording Secretary: D. Dube