

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

March 26, 2019

St. Catharines Site – Corporate Boardroom

	Sept 25/18	Oct 23/18	Nov 27/18	Jan 22/19	Feb 26/19	Mar 26/19		
John Bragagnolo, Chair	✓	✓	✓	✓	✓	✓		
Bunny Alexander	✓	R	✓	✓	✓	✓		
Parminder Brar (ex-officio)	R	✓	✓**	✓	✓	✓		
Suzanne Johnston (ex-officio)	✓	✓	✓	✓	✓	✓		
Marti Jurmain	R	✓	✓	✓	✓*	✓		
Ken Kawall	✓	✓	✓	✓	✓	✓		
Derek McNally (ex-officio)	✓	R	✓	✓	✓	✓		
Ronald Mergl	✓	✓	✓	✓	✓	✓		
Murray Paton	✓	✓	✓	✓	R	✓		
Charles Rate	✓	✓	✓	✓	✓	✓		
Cathy Sutherland	✓	✓	✓	✓	✓	✓		
Robert Tiffin	✓	✓	✓	✓	✓	✓*		
Johan Viljoen (ex-officio)	✓	✓	✓	✓	✓	✓		
Barry Wright	✓	✓	✓	✓	✓	R		
Staff and Guests in Attendance:								
Linda Boich	✓	✓	✓	✓	✓	✓		
Flo Paladino	✓	R	✓	✓	R	✓		
Thomas Stewart	✓	✓	✓	✓	R	✓		
Caroline Bourque-Wiley	✓	✓	R	✓	✓	✓		
Angela Zangari	✓	✓	✓	✓	✓	✓		

*via teleconference/videoconference

**attended in part

Guests:

Lori MacCullouch – Director, Nursing Practice and Education and Elder Care

Roger Ali – Niagara Health Foundation

Gord Statham – Niagara Health Foundation

1. CALL TO ORDER

Board Chair John Bragagnolo welcomed guests, fellow Directors and staff and called the meeting to order at 4:00 p.m.

1.1 Quorum

There was quorum and the meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

MOTION B19-024:

It was MOVED by M. Paton and SECONDED by M. Jurmain that the Niagara Health System Board of Directors approves the Open Session Agenda for the March 26, 2019 Meeting as presented. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda. Directors were reminded that conflicts can be identified at any time during the meeting.

1.4 Chair's Comments

John Bragagnolo presented Suzanne Johnston with a star that was awarded due to a compliment received from a family member of a patient who passed away.

A call has occurred in follow up to the Board's discussion on employee and physician engagement survey results in January. Suggestions were offered to Senior Management regarding potential options for analysis.

1.5 Affirmation of Purpose, Vision and Values

Murray Paton led the Board through a review of the Purpose, Vision and Values.

1.6 Patient Story

Lori MacCullough, Director, Nursing Practice and Education and Elder Car, provided a story outlining the journey of a patient diagnosed with late stage cancer following an unrelated surgery. Improvements have been made to ensure pain control protocols for palliative patients are in place to avoid a potential pain crisis.

2. REPORTS

2.1 Report of the CEO

Tom Stewart provided highlights from the March CEO report and insights regarding integrated care and the April 11th budget.

2.2 Report of the President

Suzanne Johnston provided highlights from the March President's report. Discussion focused on the Niagara Health Engagement Network, the positive results of the COPD and CHF ICC program, the work underway related to reducing emergency department wait times, digital technology projects and leadership development activities. The process to prepare for Accreditation is progressing well; Niagara Health has been accepted for 12 Leading Practice submissions to date.

2.3 Report of the Chief Nursing Executive

Derek McNally provided highlights from the Chief Nursing Executive report including national and provincial trends related to nursing job status, retirement eligibility and Nurse Practitioner scope of practice. Also discussed was the data related to nursing vacancies at Niagara Health as well as the mitigation strategies in place. Niagara Health is well positioned in this regard.

2.4 Report of the Niagara Health Foundation

Gord Statham provided an update on Foundation Board activities, including the strategic plan which is being presented to the Foundation Board in March and the recent Quartet meeting discussion, which includes the two Presidents and two Board Chairs from the Foundation and NH.

Roger Ali provided an update on Foundation activities including the success of the recently launched staff lottery and the potential refresh to the grateful patient campaign. Also discussed was the ongoing focus on preparing for the capital campaign, specifically the plans related to the case for support and research related to donor capacity.

3. CONSENT AGENDA

MOTION B19-025:

It was **MOVED** by B. Alexander and **SECONDED** by C. Sutherland that the Niagara Health System Board of Directors approves the Consent Agenda for the March 26, 2019 Open Session meeting as presented, including the motions and reports listed below:

- That the Minutes of the February 26, 2019 Open Session of the Niagara Health System Board of Directors Meeting be approved as presented.
- Quality Committee Report Received for Information.
- Resources and Audit Committee Report Received for Information.
- That on the recommendation of the Resources & Audit Committee the Niagara Health System Board of Directors approves the 2019-20 Long Term Care Service Accountability Agreement and the 2019/22 Multi-Sector Service Accountability Agreement.
- Governance Committee Report Received for Information.
- That, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves that the previous process to appoint the staff member to the Quality Committee be followed.
- That, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the assessment tools listed below:
 1. Director Self-Assessment Tool;
 2. Director Peer to Peer Assessment Tool;
 3. Board Chair Assessment Tool;
 4. Quality Committee Chair Assessment Tool;
 5. Resources and Audit Committee Chair Assessment Tool;
 6. Governance Committee Chair Assessment Tool; and
 7. Board Vice-Chair and Peer to Peer Assessment Tool
- That, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the policy 008 600 005 Role of the Committee Chair as amended.
- That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Stephanie Phillips as the SCS Site Head of Service, General Surgery, effective February 1st, 2019.
- That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Peter Willard as the WHS and GNG Head of Service, General Surgery, effective February 1st, 2019.

CARRIED.

4. MATTERS FOR DECISION/DISCUSSION

4.1 Achieving New Heights, Unlocking Niagara Health Board's Potential for Higher Performance

The Board participated in a generative discussion related to the above topic. The discussion began with Board and Executive Team Members writing down a question relevant to the issue which were randomly read aloud and discussed as a group. Insights were then shared regarding potential strategies to achieve a future perfect state. Further discussion to occur with respect to next steps in developing a process to move forward.

4.2 Strategic Plan Initiatives Summary

The Board was provided with the summary report of big dot measures. Each of the Standing Committees has received a detailed report on the initiatives within their areas of accountability. Feedback on the dashboard is encouraged.

4.3 Report of the Quality Committee

Marti Jurmain, Quality Committee Chair, provided highlights from the Committee's March 13th meeting as outlined in the Committee report.

4.3.1 Quality Improvement Plan 2019/20 Narrative and Workplans

The Board was provided with the Narrative and Workplans for the Hospital and Extended Care Unit which must be submitted to Health Quality Ontario and posted on the Niagara Health website by April 1st. The initiatives and change ideas were developed based on the targets approved by the Board in February.

MOTION B19-026:

It was MOVED by M. Jurmain and SECONDED by R. Mergl that on the recommendation of the Quality Committee, the Niagara Health System Board of Directors approves the 2019/20 Quality Improvement Plan Narrative and Workplans for the Hospital and Extended Care Unit. CARRIED.

The Committee also received a report on Critical Incident trends and Patient Relations data and participated in a follow up discussion related to the QIP and Strategic Plan workplace violence indicators.

4.4 Report of the Governance Committee

Bunny Alexander, Governance Committee Chair, provided highlights from the Committee's March 11th meeting as outlined in the Committee report.

4.4.1 Nominating Committee Update

The Nominating Committee met with Promeus to receive an overview on the activities to date and discuss next steps. The Nominating Committee will be reviewing the long list of candidates to determine the people to be invited to an interview and the interview schedule. Although a three person panel was recommended, the Committee requested that the Chair of Governance/Board Vice-Chair be added. The Governance Committee endorsed this recommendation.

MOTION B19-027:

It was MOVED by B. Alexander and SECONDED by M. Paton that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves that Barry Wright, John Bragagnolo, Bunny Alexander and Suzanne Johnston be appointed as the members of the interview panel for Director recruitment. CARRIED.

The Committee also received an update on the Annual General Meeting/Awards of Excellence planning for June 2019. Suggestions for Board achievements to be included in the annual report were welcomed.

4.5 Arising from the Resources and Audit Committee

4.5.1 Hospital Service Accountability Agreement (HSAA)

The Hospital Services Accountability Agreement (HSAA) was not received in time for discussion at the Resources and Audit Committee meeting. The Board was provided with the agreement which incorporates the previously approved Hospital Accountability Planning Submission (HAPS) assumptions.

MOTION B19-028:

It was MOVED by C. Rate and SECONDED by C. Sutherland That the Niagara Health System Board of Directors approves the 2019/20 Hospital Services Accountability Agreement (H-SAA) Amending Agreement. CARRIED.

4.6 Report of the Medical Advisory Committee

Johan Viljoen, Interim Chief of Staff, provided highlights for the Chief of Staff/EVP Medical and Medical Advisory Committee's March 6th meeting as outlined in the Committee Report to the Board.

5. MOTION TO ADJOURN TO CLOSED SESSION

There being no further business, the Open Session adjourned at 6:34p.m.

MOTION B19-029:

It was MOVED by B. Alexander and SECONDED by R. Mergl that the Niagara Health System Board of Directors Open Session Meeting of March 26, 2019 be adjourned and moved to a Closed Session. CARRIED.

Recording Secretary: D. Dube

John Bragagnolo, Chair