

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

September 26, 2017

St. Catharines Site – Academic Classrooms

	Sep 26/17							
John MacDonald, Chair	✓							
Bunny Alexander	✓							
Larry Boggio	R							
John Bragagnolo	✓							
Parminder Brar (ex-officio)	R							
Suzanne Johnston (ex-officio)	✓							
Marti Jurmain	✓							
Ken Kawall	R							
Derek McNally (ex-officio)	✓							
Ronald Mergl	✓							
Murray Paton	✓							
Charles Rate	✓							
Cathy Sutherland	✓							
Thomas Stewart (ex-officio)	✓***							
Robert Tiffin	✓							
Barry Wright	✓							
Staff and Guests in Attendance:								
Linda Boich	✓							
Flo Paladino	✓							
Kevin Smith	R							
Caroline Bourque-Wiley	✓							
Angela Zangari	R							

*via teleconference/videoconference

**attended in part

Guests:

Dr. Johan Viljoen – Niagara Health
 Barb Pizzingrilli – Niagara Health
 Gord Statham – ONE Foundation
 Roger Ali – ONE Foundation
 Dr. Amanda Bell – Michael G. DeGroot School of Medicine
 Brian Guest – SJHS

1. **CALL TO ORDER**

Board Chair John MacDonald called the meeting to order at 4:00 p.m.

1.0 Quorum

There was quorum and the meeting was properly constituted for the transaction of business.

1.1 Approval of the Agenda

A request was made that the following items be removed from the Consent Agenda for discussion – Quality Committee Report: MRI Business Case and Resources and Audit Committee Report: Deloitte Internal Audit Proposal. The Chair determined that these items would be placed on the regular agenda as items 4.1.0 and 4.2.0 respectively.

MOTION B17-066:

It was MOVED by B. Alexander and SECONDED by C. Rate that the Niagara Health System Board of Directors approves the Open Session Agenda for the September 26, 2017 Meeting, as amended. CARRIED.

1.2 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda.

1.3 Chair's Comments

The Chair welcomed guests, staff and fellow Directors. A reminder was provided that the next Board meeting has been rescheduled to October 30th in order to provide an opportunity for Directors to attend Health Quality Ontario's Annual conference on October 24th.

1.4 Reaffirming our Purpose, Vision and Values

John Bragagnolo led the Board through a review of the Purpose, Vision and Values.

1.5 Patient Story

Barb Pizzingrilli, Director of Mental Health & Addictions, provided the Board with a story of a patient from within her program area.

2. PRESENTATION

2.0 Niagara Regional Campus: Update and Vision

Dr. Amanda Bell, Regional Assistant Dean of Niagara Regional Campus Michael G. DeGroot School of Medicine provided the Board with a presentation outlining the activities of the Niagara Regional Campus. The impact the Campus has had on physician recruitment to the Niagara Region was also discussed.

3. CONSENT AGENDA

MOTION B17-067:

It was MOVED by R. Tiffin and SECONDED by B. Wright that the Niagara Health System Board of Directors approves the Consent Agenda for the September 26, 2017 Open Session meeting as amended, including the motions and reports listed below:

- **That the Minutes of the June 27, 2017 Open Session of the Niagara Health System Board of Directors Meeting be approved as presented.**
- **That the Minutes of the June 27, 2017 Post Annual General Meeting of the Niagara Health System Board of Directors be approved as presented.**
- **Quality Committee Report Received for Information.**
- **Resources and Audit Committee Report Received for Information**
- **That, on the recommendation of the Resources and Audit Committee the Niagara Health System Board of Directors approves the Hospital Parking Directive Attestation for the period of August 1, 2016 to August 31, 2017.**
- **Governance Committee Report Received for Information.**
- **Medical Advisory Committee Report.**

- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health Board System of Directors approves the appointment of Dr. Baharah Ghadaki as Medical Director, Infection Prevention & Control effective immediately.**
- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. David Lagrotteria SCS Site Chief of Anesthesia effective November 1st, 2017.**
- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Sameerah Siddiqui Interim SCS Site Chief of Medicine effective July 1st, 2017.**
- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Frank Hassard as Interim Service Lead Ophthalmology effective July 4th, 2017.**

CARRIED.

4. MATTERS FOR DECISION/DISCUSSION

4.0 MRI Business Case

Robert Tiffin brought forward Ministry of Health data related to MRI Wait Times by LHIN and by hospitals within the HNHB LHIN. These wait times are for priority 4 testing which is for non-urgent conditions. It was noted that a large number of tests ordered within the priority 4 category may be unnecessary as diagnosis can be achieved through other means. The priority 1-3 (emergency/urgent) MRI tests are being performed within wait time targets. Further discussion on utilization will occur as part of a future Quality Committee agenda.

A Business case has been developed, however prior to consideration by the Ministry, Niagara Health must make the commitment to pay for the machine as well as the associated construction costs. The hospital continues to advocate for additional funding to increase the operating hours of the current machines.

4.1 Report of the Quality Committee

Marti Jurmain, Quality Committee Vice-Chair, provided highlights from the Committee's September 13th meeting as outlined in the Committee report to the Board, as follows:

The Committee received reports from the Medicine and Oncology programs. Discussion also focused on the data related to Emergency Department wait times and patient satisfaction.

4.2 Report of the Resources and Audit Committee

Cathy Sutherland, Resources and Audit Committee Vice-Chair, provided highlights from the Committee's September 12th meeting as outlined in the Committee report to the Board, as follows:

4.2.0 Deloitte Internal Audit Proposal

The Resources and Audit Committee Terms of Reference includes oversight of internal controls and audit. The Committee requested that, in addition to the yearly financial audit, a review be performed on the non-financial areas of the risk matrix to identify any potential areas of concern.

MOTION B17-068:

It was MOVED by M. Paton and SECONDED by R. Tiffin that, on the recommendation of the Resources and Audit Committee, the Niagara Health System Board of Directors approves the engagement of Deloitte LLP to complete the risk control assessment. CARRIED.

The Committee received a financial report, including a breakdown of the additional base and one time funding received. Revenue and expenses are close to forecast and working capital has improved. The Board expressed concern with the need to bridge delayed receipt of funding from the LHIN which will be brought to the attention of the LHIN.

4.3 Report of the Strategic Planning Committee

J. MacDonald, Strategic Planning Committee Chair, provided highlights from the Committee's September 13th meeting, as outlined in the Committee Report to the Board, as follows:

4.3.1 Strategic Plan Year 2 Initiatives and Targets

The Committee reviewed and endorsed the Year 2 initiatives associated with the Strategic Plan. The plan has been developed using a measured approach building on initiatives already underway in an effort to balance workload while focusing on moving the quality agenda forward.

MOTION B17-069:

It was MOVED by B. Alexander and SECONDED by M. Paton that the Niagara Health System Board of Directors accept and endorse the Year 2 Strategic Planning Initiative as presented. CARRIED.

4.4 Report of the Medical Advisory Committee

Tom Stewart attended this portion of the meeting by teleconference to provide highlights for the Chief of Staff/EVP Medical and Medical Advisory Committee's September 14th meeting, as outlined in the Committee Report to the Board.

The minutes of the May 31st meeting were included in the package. An update was provided with respect to physician recruitment activities as well as the successful Research Day held on September 20th.

5. REPORTS

5.1 Report of the ONE Foundation

Gord Statham and Roger Ali provided an update on Foundation activities as follows:

- The Big Move Cancer Ride hosted approximately 488 participants and netted approximately \$344,000 this year. Thanks was extended to both the riders and supporters.
- New Board Members are being proposed at the next Board meeting. The incoming Board Chair and Vice-Chair will be appointed at the Annual General Meeting being held in October. The rebranding exercise is expected to be completed in November.
- Equipment lists have been reviewed and a commitment has been made for ongoing needs identified by the Hospital. A discussion will occur with respect to the campaign for an additional MRI machine. It was noted that presentations made by physicians to organizations who donate to the Foundation for equipment purchases are impactful.

5.2 Report of the President

Suzanne Johnston highlighted a number of items from the September President's report to the Board including strategic planning initiatives, presentations, innovations, events and awards.

The current Provincial, LHIN and Regional initiatives were also highlighted. Niagara Health was accepted as one of four hospitals to participate in the launch of the Electronic Canadian Triage and Acuity Scale (e-CTAS) as part of the pay for results program. The aim of the Ministry's project is to eliminate inconsistencies the Audit General has discovered in triage practices across the hospital sector.

6. MOTION TO ADJOURN TO CLOSED SESSION

There being no further business, the Open Session adjourned at 6:05p.m.

MOTION B17-070:

It was MOVED by C. Rate and SECONDED by R. Mergl that the Niagara Health System Board of Directors Open Session Meeting of September 26, 2017 be adjourned. CARRIED.

Recording Secretary: D. Dube

John MacDonald, Chair