

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

November 26, 2019

St. Catharines Site – Corporate Boardroom

	Sept 24/19	Oct 22/19	Nov 26/19					
John Bragagnolo, Chair	R	✓	✓					
Bunny Alexander	✓	✓	✓					
Ray Archer	✓	✓	✓					
Marti Jurmain	R	✓	✓					
Ken Kawall	✓	✓	✓					
Maynard Luterman (ex-officio)	-	-	R					
Derek McNally (ex-officio)	✓	✓	✓					
Ronald Mergl	✓	✓	R					
Catherine Novick	✓	✓	✓					
Marylee O'Neill	✓	✓*	✓					
Murray Paton	✓	✓	✓					
Charles Rate	✓	R	✓					
Cathy Sutherland	✓	✓	✓					
Robert Tiffin	✓	✓	✓					
Johan Viljoen (ex-officio)	✓	✓	✓					
Mike Watt	✓	✓	✓					
Barry Wright	✓	✓	✓					
Angela Zangari (ex-officio)	✓	✓	✓					
Elisabeth Zimmermann	✓	✓	✓					
Staff and Guests in Attendance:								
Linda Boich	✓	✓	R					
Flo Paladino	✓	R	✓					
Thomas Stewart	✓	✓	✓*					
Caroline Bourque-Wiley	✓	✓	✓					

*via teleconference/videoconference

**attended in part

Guests:

Heather Paterson – Director Patient Care, Executive Lead & Chief Nursing Officer, SCS

Lori MacCullouch - Director Nursing Practice & Education and Elder Care/Geriatric Assessment Program

Carol McFarlane - Saint Elizabeth

Roger Ali – Niagara Health Foundation

1. **CALL TO ORDER**

Board Chair John Bragagnolo welcomed guests, fellow Directors and staff and called the meeting to order at 4:00 p.m.

1.1 **Quorum**

There was quorum and the meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

A report of the Foundation was added as Item 7.4 of the agenda.

MOTION B19-097:

It was MOVED by R. Archer and SECONDED by M. Paton that the Niagara Health System Board of Directors approves the Open Session Agenda for the November 26, 2019 Meeting as amended. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda. Directors were reminded that conflicts can be declared at any time.

1.4 Chair's Comments

The Chair congratulated the Executive Team on the successful Accreditation process which occurred from November 18th to November 22nd. Thanks were extended by the Board to Sonia Pagura for the preparations completed prior to the survey.

1.5 Affirmation of Purpose, Vision and Values

Rob Tiffin led the Board through a review of the Purpose, Vision and Values.

1.6 Patient Story

Heather Paterson, Director Patient Care, Executive Lead & Chief Nursing Officer, SCS, provided the Board with a story outlining the journey of a patient who was admitted to the Intensive Care Unit due to pneumonia. The complexities of the condition resulted in a pressure injury as repositioning could not be tolerated by the patient. The organization continues to review practices to reduce the prevalence of pressure injuries, including within complex patient populations.

2. EDUCATION

2.1 NiagaraHealth@Home

Lori MacCullough, Niagara Health Director Nursing Practice & Education and Elder Care/Geriatric Assessment Program and Carol McFarlane, Saint Elizabeth Senior Director of Strategic Partnerships & Business Development, provided the Board with an overview of the collaborative initiative aimed at reducing hallway medicine.

The program is designed for complex patients who require significant supports in order to safely be discharged home from hospital. Through the referral process, the client is provided with integrated services through bundled home care and community supports for a seamless transition. Once clients have completed the 16 week program, referrals to traditional home and community care are completed if needed. This program has been funded for one year through a Ministry of Health and Long Term Care initiative and includes reporting requirements related to metrics.

3. CONSENT AGENDA

MOTION B19-098:

It was MOVED by B. Alexander and SECONDED by E. Zimmermann that the Niagara Health System Board of Directors approves the Consent Agenda for the November 26, 2019 Open Session meeting as presented, including the motions listed below:

- **That the Minutes of the October 22, 2019 Open Session Meeting of the Niagara Health System Board of Directors be approved as presented.**

CARRIED.

4. REPORTS

4.1 Report of the CEO

Tom Stewart provided highlights from the November 2019 CEO report with a focus on the Ontario Health regional areas, Bill 143 and the Ministry's efforts on the hallway healthcare strategy.

4.2 Report of the Interim President

Angela Zangari provided highlights from the November 2019 Interim President's report with a focus on the progress on the new Hospital build. The Request for Proposal with Infrastructure Ontario has been released and site preparations are underway.

5. BUSINESS ARISING

There was no business arising to discuss.

6. MATTERS FOR DECISION/DISCUSSION

6.1 Report of the Quality Committee

Marti Jurmain, Quality Committee Chair, provided highlights from the Committee's November meeting as outlined in the Committee report to the Board, as follows:

The Committee discussed the recent Canadian Institute for Health Information (CIHI) release of publicly reported indicators. A full review of these indicators is planned for the next Committee meeting to analyse Niagara Health's results.

The Committee received a detailed report of the organization's robust organ and tissue donation program. All legislative requirements are being met and exceeded. The Committee also reviewed the patient relations results. The focus for the Quality team going forward will be on data review and analysis of these results.

6.2 Report of the Resources and Audit Committee

Charlie Rate, Resources and Audit Committee Chair, provided highlights from the Committee's November meeting as outlined in the Committee report to the Board, as follows:

6.2.1 External Auditors Terms and Remuneration

Jessica Hansler from Deloitte LLP attended the meeting to present the Audit Plan for 2019/20. No significant changes were noted from the previous year's plan, however there are some changes coming in future years related to anticipated legislative changes.

MOTION B19-099:

It was MOVED by C. Rate and SECONDED by R. Tiffin that, on the recommendation of the Resources and Audit Committee, the Niagara Health System Board of Directors approve the 2019/20 External Audit Service Plan and Audit Fees as presented. CARRIED.

The Committee also participated in a robust discussion of the data contained in the Workforce Data and Trends Analysis and Key HR Strategies report prepared by Human Resources. Management continues to place significant effort on preventing workplace injuries.

6.3 Report of the Medical Advisory Committee

Johan Viljoen, Chief of Staff, provided highlights from the Committee's November meeting as outlined in the report to the Board, as follows:

Active recruitment is continuing resulting in high quality physicians coming to Niagara Health. The Medical Affairs office is focusing on moving toward a single platform for communication with all physicians by the New Year.

7. MATTERS FOR INFORMATION

7.1 Report of the Quality Committee

The November report was provided to the Board for information.

7.2 Report of the Governance Committee

The November report was provided to the Board for information. The redesign of the Board's evaluation process is continuing. A refresh of the Strategic Plan will be a focus for the new President.

7.3 Report of the Resources and Audit Committee

The November report was provided to the Board for information.

7.4 Report of the Niagara Health Foundation

Roger Ali highlighted the Celebration of Lights campaign which launched November 15th. Donations of \$50 or more will receive a light bulb which will be displayed in the window of one of Niagara Health's sites.

8. MOTION TO ADJOURN TO CLOSED SESSION

There being no further business, the Open Session adjourned at 5:05p.m.

MOTION B19-100:

It was MOVED by M. Watt and SECONDED by C. Sutherland that the Niagara Health System Board of Directors Open Session Meeting of November 26, 2019 be adjourned and moved to a Closed Session. CARRIED.

Recording Secretary: D. Dube

John Bragagnolo, Chair