

**Board of Directors Meeting (Open Session)**

**MINUTES OF MEETING**

November 27, 2018

Greater Niagara General Hospital – Boardroom

	Sept 25/18	Oct 23/18	Nov 27/18					
<b>John Bragagnolo, Chair</b>	✓	✓	✓					
Bunny Alexander	✓	R	✓					
Larry Boggio	✓	✓	R					
Parminder Brar (ex-officio)	R	✓	✓**					
Suzanne Johnston (ex-officio)	✓	✓	✓					
Marti Jurmain	R	✓	✓					
Ken Kawall	✓	✓	✓					
Derek McNally (ex-officio)	✓	R	✓					
Ronald Mergl	✓	✓	✓					
Murray Paton	✓	✓	✓					
Charles Rate	✓	✓	✓					
Cathy Sutherland	✓	✓	✓					
Robert Tiffin	✓	✓	✓					
Johan Viljoen (ex-officio)	✓	✓	✓					
Barry Wright	✓	✓	✓					
<b>Staff and Guests in Attendance:</b>								
Linda Boich	✓	✓	✓					
Flo Paladino	✓	R	✓					
Thomas Stewart	✓	✓	✓					
Caroline Bourque-Wiley	✓	✓	R					
Angela Zangari	✓	✓	✓					

\*via teleconference/videoconference

\*\*attended in part

**Guests:**

Sonia Pagura – Director, Quality, Patient Safety, Risk and Patient Relations

Roger Ali – Niagara Health Foundation

Gord Statham – Niagara Health Foundation

Board Chair John Bragagnolo welcomed guests, fellow Directors and staff and called the meeting to order at 4:00 p.m.

**1. CALL TO ORDER**

**1.1 Quorum**

There was quorum and the meeting was properly constituted for the transaction of business.

**1.2 Approval of the Agenda**

**MOTION B18-096:**

**It was MOVED by C. Rate and SECONDED by K. Kawall that the Niagara Health System Board of Directors approves the Open Session Agenda for the November 27, 2018 Meeting as presented. CARRIED.**

### 1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda. Directors were reminded to err on the side of caution and that a declaration can be made at any time.

### 1.4 Chair's Comments

J. Bragagnolo extended thanks to the Planning Committee for a successful Board Retreat held last week, and Directors were reminded to complete the evaluation form. There is still an opportunity to sponsor those participating in Moustache Mania; pledges are being accepted until the end of November. Congratulations were extended for NH recently being named a Top 100 Employer in Hamilton-Niagara.

### 1.5 Affirmation of Purpose, Vision and Values

Robert Tiffin led the Board through a review of the Purpose, Vision and Values.

### 1.6 Patient Story

Derek McNally, Executive Vice-President, Clinical Services and Chief Nursing Executive provided a story which highlighted a patient who chose organ donation at end of life. Niagara Health was recently presented with the Provincial Conversion Rate Award for meeting important organ and tissue donation benchmarks over the past year. Nurse Practitioner Don Versluis was also presented with the "Hidden Hero" award for his dedication to promoting organ and tissue donation.

## 2. PRESENTATION

### 2.1 Niagara Health 2019 Accreditation

Sonia Pagura, Director Quality, Patient Safety, Risk and Patient Relations provided the Board with a presentation outlining the Accreditation process, accomplishments since the last survey and the journey to the 2019 survey. The Governance, Quality and Resources and Audit Committees will be reviewing the Self Assessment Questionnaire results over the coming months to identify any additional resources required by the Board prior to the survey. The Board discussed the most significant focus of client and family engagement for the 2019 survey.

## 3. CONSENT AGENDA

### **MOTION B18-097:**

**It was MOVED by R. Tiffin and SECONDED by B. Alexander that the Niagara Health System Board of Directors approves the Consent Agenda for the November 27, 2018 Open Session meeting as presented, including the motions and reports listed below:**

- **That the Minutes of the October 23, 2018 Open Session of the Niagara Health System Board of Directors Meeting be approved as presented.**
- **Quality Committee Report Received for Information**
- **Resources and Audit Committee Report Received for Information**
- **That on the recommendation of the Resources and Audit committee, the Niagara Health System Board of Directors approves the 2019/22 Long Term Care Home Accountability Planning Submission (LAPS).**
- **Governance Committee Report Received for Information**
- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Gupreet Gill as the Head of Service, GNG Site of Medicine, effective December 1st, 2018.**
- **That, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Matthew Gunton as the Head of Service, WHS Site of Surgery, effective December 1st, 2018.**

- **That, on the recommendation of the Medical Advisory Committee, the Niagara System Health Board of Directors approves the appointment of Ms. Sandra Knight as the Head of Service, Midwifery, effective December 1st, 2018.**

**CARRIED.**

#### **4. MATTERS FOR DECISION/DISCUSSION**

##### **4.1 Report of the Quality Committee**

Marti Jurmain, Quality Committee Chair, provided highlights from the Committee's November 14<sup>th</sup> meeting as outlined in the Committee report.

The Committee received an update related to the evolution of the Niagara Health Engagement Network. There will be varied engagement opportunities for the Network, including topics on which the Board may wish to request feedback.

The Committee also received the bi-annual report of critical incident trends which outlined an overall reduction in volumes over the past three years. Also reviewed was a report from the Medicine Program, including highlights from the newly implemented Geriatrics division.

##### **4.2 Report of the Resources and Audit Committee**

C. Rate, Resources and Audit Committee Chair, provided highlights from the Committee's November 13<sup>th</sup> meeting as outlined in the Committee report.

###### **4.2.1 External Auditors - Terms and Remuneration**

The Committee reviewed the 2018/19 Audit Service plan and associated fees. This is the final year of the current agreement with Deloitte and the fees have remained unchanged from previous years. An RFP will be issued for services in the 2019/20 audit.

###### **MOTION B18-098:**

**It was MOVED by C. Rate and SECONDED by R. Tiffin that on the recommendation of the Resources and Audit Committee, the Niagara Health System Board of Directors approves the 2018/19 Deloitte Audit Service Plan and associated audit fees.  
CARRIED.**

##### **4.3 Report of the Governance Committee**

B. Alexander, Governance Committee Chair, provided highlights from the Committee's November 15<sup>th</sup> meeting as outlined in the Committee report.

###### **4.3.1 Quality Committee Terms of Reference**

The Committee reviewed the Quality Committee Terms of Reference.

###### **MOTION B18-099:**

**It was MOVED by B. Alexander and SECONDED by B. Wright that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the Quality Committee Terms of Reference as amended.  
CARRIED.**

The Committee reviewed the current evaluation tool and process and identified two opportunities for improvement which will be implemented in the next Board survey. An education session is planned for the Committee in January outlining an option for generating discussion during Board meetings. The review of the Accreditation Self Assessment Questionnaire results began and will be continued over the next several months by each of the Standing Committees.

#### **4.4 Report of the Medical Advisory Committee**

Johan Viljoen, Interim Chief of Staff, provided highlights for the Chief of Staff/EVP Medical and Medical Advisory Committee's November 7<sup>th</sup> meeting as outlined in the Committee Report to the Board.

A number of activities were highlighted, including ongoing recruitment in the area of geriatrics, infectious disease, general internal medicine and obstetrics. The Medical Advisory will be focusing on hand hygiene in the New Year and will be receiving a presentation from the Infection Prevention and Control team, including innovations and strategies to increase compliance.

### **5. REPORTS**

#### **5.1 Report of the Niagara Health Foundation**

Gord Statham provided an update on the Foundation Board activities related to the initial phase of the strategic planning process. The next steps include targeted focus group session with present and past donors as well as a visioning exercise with the Foundation Board.

Roger Ali provided an update on Foundation activities including the Celebration of Lights and the major gift campaign for the additional MRI which will be winding down. The Case Writer attended the recent NH Board retreat to gather information which will be used to develop a document describing the vision for the new hospital.

#### **5.2 Chief Nursing Executive Report**

Derek McNally provided the Board with the Chief Nursing Executive Report outlining activities in general practice as well as clinical, nursing and interprofessional practice leadership. Niagara Health was recently recognized as a Registered Nurses' Association of Ontario Best Practice Spotlight Organization. Also highlighted were innovations, partnerships, engagement and recent retreats and gatherings.

#### **5.3 Report of the President**

Suzanne Johnston highlighted a number of items from the November President's report to the Board including:

- The recent Leaders Forum focused on patient experience and living Niagara Health values.
- Flu vaccination uptake rates which are up from last year.
- The LHIN highlighted Niagara Health's Music and Memories program video at a recent Board of Directors meeting.
- The upcoming Summer Games are providing Niagara Health with the opportunity to partner on a number of levels.

#### **5.4 Report of the CEO**

Tom Stewart thanked those who were able to attend the session with Rueben Devlin held earlier this month. Several great messages were shared at the event which lead into the discussion at the recent NH Board retreat.

6. **MOTION TO ADJOURN TO CLOSED SESSION**

There being no further business, the Open Session adjourned at 5:34p.m.

**MOTION B18-100:**

**It was MOVED by B. Wright and SECONDED by M. Paton that the Niagara Health System Board of Directors Open Session Meeting of November 27, 2018 be adjourned and moved to a Closed Session. CARRIED.**

Recording Secretary: D. Dube

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John Bragagnolo, Chair