

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

February 28, 2017

St. Catharines Site – Academic Classrooms

	Sep 27/16	Oct 25/16	Nov 22/16	Jan 24/17	Feb 28/17					
John MacDonald, Chair	R	✓	✓	✓	✓					
Bunny Alexander	✓	✓	✓	✓	✓					
Larry Boggio	R	✓	✓	✓	✓					
John Bragagnolo	✓	R	✓	✓	R					
Parminder Brar (ex-officio)	-	✓	✓	✓	✓					
Suzanne Johnston (ex-officio)	✓	✓	✓	✓	✓					
Marti Jurmain	R	✓	✓	✓	R					
Ken Kawall	✓	✓	✓	✓	✓					
Derek McNally (ex-officio)	✓	✓	✓	R	✓					
Ronald Mergl	✓	✓	✓	✓	✓					
Murray Paton	✓	✓	✓	✓	✓					
Charles Rate	✓	✓	✓	✓	✓					
Cathy Sutherland	✓	✓	✓	R	✓					
Thomas Stewart (ex-officio)	✓	✓	✓	R	✓					
Robert Tiffin	✓	✓	R	✓	✓					
Barry Wright	✓	R	✓	✓	✓					
Staff and Guests in Attendance:										
Linda Boich	✓	✓	✓	✓	R					
Flo Paladino	✓	✓	✓	✓	✓					
Kevin Smith	R	R	R	R	✓					
Caroline Bourque-Wiley	✓	✓	✓	✓	R					
Angela Zangari	✓	R	✓	✓	✓					

*via teleconference/videoconference

** attended in part

Guests:

- Dr. Mustafa Hirji – Niagara Region Public Health
- Sinead McElhone – Niagara Region Public Health
- Joe Maggiolo – ONE Foundation
- Roger Ali – ONE Foundation

1. CALL TO ORDER

Board Chair John MacDonald called the meeting to order at 4:02 p.m.

1.1 Quorum

There was quorum and the Meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

MOTION B17-018:

It was MOVED by B. Wright and SECONDED by L. Boggio that the Niagara Health System Board of Directors approves the Open Session Agenda for the February 28, 2017 Meeting, as presented. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda.

1.4 Chair's Comments

The Chair welcomed fellow Directors, members of the Foundation and guests. The Chair also welcomed today's presenters from Niagara Region Public Health Dr. Mustafa Hirji and Sinead McElhone.

1.5 Reaffirming our Purpose, Vision and Values

Cathy Sutherland led the Board through a review of the Purpose, Vision and Values.

1.6 Patient Story

For this month's story, a video was played featuring Niagara Health patients sharing what makes them optimistic.

2. PRESENTATION

Dr. Mustafa Hirji, Associate Medical Officer of Health and Sinead McElhone, Surveillance and Evaluation Manager, provided the Board with a presentation focusing on the role of Public Health as well as data related to the health issues facing Niagara residents. The Region will be working in partnership with Brock University to complete predictive analytics on the population health data. Niagara Health works closely with Public Health on matters relating to outbreaks and infection control to ensure the appropriate treatment practices and policies are in place. Opportunity exists to work more closely with community partners on mental health planning.

3. APPROVAL OF BOARD MINUTES

MOTION B17-019:

It was MOVED by C. Rate and SECONDED by M. Paton that the Minutes of the January 24, 2017 Open Session of the Niagara Health System Board of Directors Meeting be approved as presented. CARRIED.

4. MATTERS FOR DECISION/DISCUSSION

4.1 Report of the Quality Committee

Larry Boggio, Quality Committee Chair, provided highlights from the Committee's February 8th meeting as outlined in the Committee report to the board, as follows:

4.1.1 **2016/17 Quality Improvement Plan Progress Report (Hospital and Extended Care Unit)**

The Board was provided with the progress report outlining the final results against the targets set in the 2016/17 Quality Improvement Plan. Health Quality Ontario uses the information from these reports to identify common themes and sustainment/spread ideas to feature in the Provincial report produced annually. As part of this review, the Committee also discussed the scorecard containing the fourth quarter data.

MOTION B17-020:

It was MOVED by L. Boggio and SECONDED by R. Tiffin that, on the recommendation of the Quality Committee, the Niagara Health System Board of Directors approves the 2016/17 Niagara Health System and Extended Care Unit Quality Improvement Plan Progress Reports, pending the final results. CARRIED.

Members of the Committee suggested that the Board consider a strategic discussion focusing on health care strategies to improve emergency department pressures and wait times. The Board supported the recommendation to hold a session that will focus on the critical issues and strategies for both admitted and non-admitted patients.

The Committee reviewed and endorsed the 2017/18 Quality Improvement Plan indicators and targets, the final plan will be brought forward in March for approval. The Committee received a report from the Oncology Program and Nutrition Services. The Hospital Services Accountability Agreement second quarter data results and CIHI Hospital and Regional Performance Tool data were also reviewed.

4.2 Report of the Resources and Audit Committee

Ken Kawall, Resources and Audit Committee Chair, provided highlights from the Committee's February 14th meeting, as outlined in the Committee Report to the Board, as follows:

4.2.1 Long-Term Care Home Service Accountability Agreement (LSAA)

The 2016-2019 LSAA requires that the Niagara Health System Board of Directors submits a declaration of compliance each operating year to confirm that the Hospital has complied with the provisions of the agreement. Management confirmed that due diligence has been completed and compliance has been met.

MOTION B17-021:

It was MOVED by K. Kawall and SECONDED by R. Mergl that, on the recommendation of the Resources and Audit Committee and pursuant to the Long Term Care Home Service Accountability Agreement, the Niagara Health System Board of Directors approves and signs the Schedule E Declaration of Compliance. CARRIED.

Plenary provided an overview on the P3 structure in place at the St. Catharines Site, including their perspectives on sustainability for the site. The Board requested that Infrastructure Ontario be invited to provide a broader educational session on P3's in general

The Committee received a progress report with respect to the implementation of the ICT Strategic Plan.

The CFO report was received and reviewed as presented. In addition, the Committee was provided with the quarterly whistleblower report confirming that zero incidents have been reported.

4.3 Report of the Governance Committee

Bunny Alexander, Governance Committee Vice-Chair, provided highlights from the February 13th meeting, as outlined in the Committee Report to the Board, as follows:

4.3.1 Consent Agenda Policy

The Board received the Governance Retreat proceedings and workplan. Consent Agendas for the Board (workplan action 1) will be implemented in March. Formal approval of the draft policy is required.

MOTION B17-022:

It was MOVED by B. Alexander and SECONDED by M. Paton that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the draft Policy 008 040 002 Consent Agenda Policy as presented. CARRIED.

4.3.2 **Open and Closed Meetings of the Board of Directors Policy**

The current policy related to Open and Closed Meetings was reviewed against the most recent edition of the Guide to Good Governance. Formal approval of the revised policy is required.

MOTION B17-023:

It was MOVED by B. Alexander and SECONDED by C. Rate that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the revised policy 008 040 001 Open and Closed Meetings of the Board as presented. CARRIED.

4.3.3 **Staff Representative for Board Quality Committee**

The Excellent Care for All Act (ECFAA) stipulates that the Quality Committee must include a staff representative who is not a physician or nurse. An application process was initiated and interviews were conducted by staff and the Chair of the Quality Committee to identify the preferred candidate.

MOTION B17-024:

It was MOVED by B. Alexander and SECONDED by L. Boggio that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors appoints Jill Randall to the Quality Committee for a maximum three year term, subject to annual reappointment. CARRIED.

4.4 **Report of the Medical Advisory Committee**

Tom Stewart provided highlights for the Chief of Staff/EVP Medical and Medical Advisory Committee's February 1st meeting, as outlined in the Committee Report to the Board as follows:

- The antimicrobial stewardship program has been effective in cost avoidance and reduction in hospital acquired infections. Planning is underway to potentially expand this program to other sites and will need budget allocations.
- Recruitment activities continue to be successful with several processes currently underway.
- The procedure for endovascular stents has been performed on a pilot basis to determine affordability to continue. Funding for these procedures will be requested through the Cardiac Care Network.

5. **REPORTS**

5.1 **Report of the ONE Foundation**

Joe Maggiolo and Roger Ali provided an update on Foundation activities as follows:

- The Scotties tournament fund raiser raised the highest amount of funds for the Sandra Schmirler foundation ever, and their donation of a \$62,000 specialized bed was very much appreciated by our Women's and Babies program.
- Upcoming fundraising events will be posted on the Board's knowledge centre.

5.2 **Report of the President**

Suzanne Johnston highlighted a number of items from the February President's report to the Board. A Board session will be considered to provide education on bundled care models under Quality Based Procedures funding.

5.3 Report of the CEO

Kevin Smith provided highlights on the following items:

- Integration for the LHINs and CCACs will now take place on May 1st with a staggered implementation planned. In addition to the corporate and labour matters that need to be addressed, a transitional process for care will be required.
- Discussion between the Province and Canada continues with respect to the health transfer payments. Ontario has taken the view that any decrease would be problematic on services.
- The Ontario Medical Association and Government of Ontario. It is hopeful that a ratified agreement will be reached.

6. OTHER BUSINESS

There was no other business to report.

7. MOTION TO ADJOURN TO MEETING OF THE CORPORATION

There being no further business, the Open Session adjourned at 5:53pm.

MOTION B17-025:

It was MOVED by K. Kawall and SECONDED by B. Alexander that the Niagara Health Board of Directors Meeting of February 28, 2017 be adjourned, and move to Closed Session. CARRIED.

Recording Secretary: D. Dube

John MacDonald, Chair