

Board of Directors Meeting (Open Session)

MINUTES OF MEETING

March 28, 2017

Greater Niagara General Site – Boardroom

	Sep 27/16	Oct 25/16	Nov 22/16	Jan 24/17	Feb 28/17	Mar 28/17				
John MacDonald, Chair	R	✓	✓	✓	✓	✓				
Bunny Alexander	✓	✓	✓	✓	✓	R				
Larry Boggio	R	✓	✓	✓	✓	✓				
John Bragagnolo	✓	R	✓	✓	R	✓				
Parminder Brar (ex-officio)	-	✓	✓	✓	✓	✓				
Suzanne Johnston (ex-officio)	✓	✓	✓	✓	✓	✓				
Marti Jurmain	R	✓	✓	✓	R	✓*				
Ken Kawall	✓	✓	✓	✓	✓	R				
Derek McNally (ex-officio)	✓	✓	✓	R	✓	✓				
Ronald Mergl	✓	✓	✓	✓	✓	✓				
Murray Paton	✓	✓	✓	✓	✓	✓*				
Charles Rate	✓	✓	✓	✓	✓	✓				
Cathy Sutherland	✓	✓	✓	R	✓	✓				
Thomas Stewart (ex-officio)	✓	✓	✓	R	✓	✓				
Robert Tiffin	✓	✓	R	✓	✓	✓*				
Barry Wright	✓	R	✓	✓	✓	✓**				
Staff and Guests in Attendance:										
Linda Boich	✓	✓	✓	✓	R	✓				
Flo Paladino	✓	✓	✓	✓	✓	✓				
Kevin Smith	R	R	R	R	✓	R				
Caroline Bourque-Wiley	✓	✓	✓	✓	R	✓				
Angela Zangari	✓	R	✓	✓	✓	✓				

*via teleconference/videoconference

** attended in part

Guests:

Leanne Hammond – Niagara Health
 Emile Penner-Cloutier – Niagara Health
 Chris Rimnyak – Niagara Health
 Lynn McNeil – SJHH Joint Board of Governors
 Carl Santoni – SJHH Joint Board of Governors
 Gord Statham – ONE Foundation
 Roger Ali – ONE Foundation

1. **CALL TO ORDER**

Board Chair John MacDonald called the meeting to order at 4:05 p.m.

1.1 **Quorum**

There was quorum and the Meeting was properly constituted for the transaction of business.

1.2 Approval of the Agenda

MOTION B17-033:

It was MOVED by L. Boggio and SECONDED by J. Bragagnolo that the Niagara Health System Board of Directors approves the Open Session Agenda for the March 28, 2017 Meeting, as presented. CARRIED.

1.3 Declaration of Conflicts

There were no conflicts declared with the subject matter contained in the agenda.

1.4 Chair's Comments

The Chair welcomed fellow Directors, guests, members of the Foundation and colleagues from the St. Joseph's Hamilton Joint Board of Governors. The procedure for removing matters from the consent agenda was reviewed.

1.5 Reaffirming our Purpose, Vision and Values

Charles Rate led the Board through a review of the Purpose, Vision and Values.

1.6 Patient Story

Leanne Hammond provided an example of a patient's journey through Niagara Health's stroke program. The story focused on the opportunities for quality improvement that were identified and implemented, as well as the positive treatment factors that resulted in the patient having no deficits following the stroke.

2. CONSENT AGENDA

MOTION B17-034:

It was MOVED by L. Boggio and SECONDED by C. Sutherland that the Niagara Health System Board of Directors approves the Consent Agenda for the March 28, 2017 Open Session meeting, including the following:

- **That the Minutes of the February 28, 2017 Open Session be approved as presented**
- **That on the recommendation of the Resources and Audit Committee, the Niagara Health System Board of Directors approve the one year extension of the 2014-2017 Multi Sector Service Accountability Agreement to March 31, 2018.**
- **That on the recommendation of the Resources and Audit Committee, the Niagara Health System Board of Directors approve and sign the 2008-18 H-SAA Amending Agreement Extension to March 31, 2018**

CARRIED.

3. MATTERS FOR DECISION/DISCUSSION

3.1 Report of the Quality Committee

Larry Boggio, Quality Committee Chair, provided highlights from the Committee's March 8th meeting as outlined in the Committee report to the Board, as follows:

3.1.1 **2017/18 Hospital and Extended Care Unit Quality Improvement Plan Narrative and Workplan**

The Board was provided with the Narrative and Workplans which were developed building on the indicators and targets endorsed by the Committee in February. The documents must be submitted to Health Quality Ontario, the LHIN and posted on the Niagara Health website by April 1st.

MOTION B17-035:

It was MOVED by R. Mergl and SECONDED by J. Bragagnolo that, on the recommendation of the Quality Committee, the Niagara Health System Board of Directors approves the 2017/18 Quality Improvement Plan Narrative and Workplans as presented. CARRIED.

As part of the Learning Exchange with St. Joseph's Healthcare, members of the Committee attended the Joint Board of Governors Quality Committee meeting on March 14th by teleconference. Niagara Health will host St. Joseph's Health Centre Guelph in June.

The Committee received reports from the Complex Care, Cardiology and Kidney Care programs. The Hospital Services Accountability Agreement third quarter data results were reviewed with discussion focused on wait times and alternate level of care rates. As requested by the Board, planning is underway for the upcoming education session on access and flow.

3.2 Report of the Resources and Audit Committee

Cathy Sutherland, Resources and Audit Committee Vice-Chair, provided highlights from the Committee's March 14th meeting, as outlined in the Committee Report to the Board, as follows:

The Committee received a report of the ICT environmental scan prepared by Deloitte and met Niagara Health's new Chief Information Officer. The Committee discussed the ICT Plan's two year roadmap that will move toward creating a meaningful information system, as well as the Business Intelligence Plan. These plans will be aligned to Niagara Health's Purpose and Vision.

3.2.1 Employee & Physician Engagement Survey Results

Emile Penner-Cloutier and Chris Rimnyak, Human Resources, provided the Board with an overview of the 2017 Employee and Physician Engagement survey results. The company administering the survey noted that this was the largest increase in positive scores ever observed. The individualized results are currently being disseminated to leadership who will use the information to develop action plans in conjunction with their staff. Webinars are being offered to assist with interpreting results as well as providing an opportunity to request unique reports. The next survey is planned for September 2017.

3.3 Report of the Governance Committee

John Bragagnolo, Governance Committee Chair, provided highlights from the March 13th meeting, as outlined in the Committee Report to the Board, as follows:

3.3.1 Physician Briefing Advisory Committee Terms of Reference

The draft Terms of Reference prepared by Legal Counsel were presented for the Board's approval.

MOTION B17-033:

It was MOVED by J. Bragagnolo and SECONDED by C. Rate that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the Physician Briefing Advisory Committee Terms of Reference as Presented. CARRIED.

3.3.2 **Forum Without Management Policy**

In keeping with the post Governance retreat workplan, the Committee reviewed the Forum Without Management policy and recommended one change to clarify the purpose section.

MOTION B17-034:

It was MOVED by J. Bragnolo and SECONDED by C. Sutherland that, on the recommendation of the Governance Committee, the Niagara Health System Board of Directors approves the revised Policy 008 040 003 Forum Without Management as presented. CARRIED.

The Committee reviewed and endorsed the Community Advisory Committee reappointment recommendations as well as the tools to be used for the Board and Director assessment process during the month of April. The Committee also reviewed the Board evaluation results from the November 2016 and January 2017 meetings with no concerns being noted. As part of the monthly policy review, the Expense Reimbursement Policy was discussed.

3.4 **Report of the Medical Advisory Committee**

Tom Stewart provided highlights for the Chief of Staff/EVP Medical and Medical Advisory Committee's March 1st meeting, as outlined in the Committee Report to the Board as follows:

3.4.1 **Re-Appointment of Chief, Department of Oncology**

Dr. Janice Giesbrecht has gone through our newly instituted process for evaluation, feedback and potential re-appointment as Chief, Department of Oncology. The process has included a 360 review, a meeting with the Chief of Staff and a multidisciplinary team of stakeholders, feedback to Dr. Giesbrecht and discussion of future plans. Following the completion of this process, the MAC is recommending that Dr. Giesbrecht be renewed for a second term.

MOTION B17-035:

It was MOVED by L. Boggio and SECONDED by B. Wright that, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the re-appointment of Dr. Janice Giesbrecht for a 2nd term as Chief, Department of Oncology effective immediately and expiring in June, 2020. CARRIED.

3.4.2 **Appointment of Deputy Chief of Emergency Medicine**

The MAC received the recommendation from Dr. Rafi Setrak, the Chief of Emergency Medicine, to appoint Dr. Shira Brown as the Deputy Chief of Emergency Medicine for Urgent Care Centers and Emergency Departments at Port Colborne, Welland, Douglas Memorial and Niagara Falls.

MOTION B17-036:

It was MOVED by B. Wright and SECONDED by C. Rate that, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment of Dr. Shira Brown as the Deputy Chief of Emergency Medicine for Urgent Care Centers and Emergency Departments at Port Colborne, Welland, Douglas Memorial and Niagara Falls effective April 1st, 2017 and renewable April 1, 2022. CARRIED.

3.4.3 **Appointment of Head of Service for Orthopedics**

The MAC received the recommendation from Dr. Jeffrey Cranford, the Chief of Surgery, to appoint Dr. John Ostrowski as the Head of Service for Orthopedics effective immediately and renewable in January 2022 .

MOTION B17-037:

It was MOVED by B. Wright and SECONDED by C. Rate that, on the recommendation of the Medical Advisory Committee, the Niagara Health System Board of Directors approves the appointment Dr. John Ostrowski as the Head of Service for Orthopedics effective immediately and renewable in January 2022. CARRIED.

- The minutes of the February 1st meeting were provided. Discussion with legal counsel with respect to disclosure of College of Physicians and Surgeons of Ontario investigations at reappointment is continuing. Further updates will be provided as they become available.

4. **PRESENTATION**

4.1 **Hospitals & the #Digital Divide**

Caroline Bourque-Wiley presented the findings from her Masters of Communication Management Thesis with respect to senior-friendly communication in the age of social media and the internet. The literature review and research performed will be applied to Niagara Health to assist in connecting and communicating effectively with this community.

5. **REPORTS**

5.1 **Report of the ONE Foundation**

Gord Statham and Roger Ali provided an update on Foundation activities as follows:

- The process to fill the current Foundation Board vacancies is underway.
- The Foundation Board is evaluating the current environment to determine any structures needed in the short and long term and as the campaign mode begins.
- The letters patent on the new name and branding as Niagara Health Foundation have been received.
- A pledge reminder process has been created.
- Upcoming fundraising events have been posted on the Board's knowledge centre.

5.2 **Report of the President**

Suzanne Johnston highlighted a number of items from the March President's report to the Board. The recent media coverage related to hydro increases was discussed. Although Niagara Health heating costs have increased, initiatives investing in infrastructure through the LEED certified building program have assisted in reducing energy costs.

6. **OTHER BUSINESS**

Cathy Sutherland provided the Board with a brief highlight of the changes in the Federal budget.

7. **MOTION TO ADJOURN TO CLOSED SESSION**

There being no further business, the Open Session adjourned at 6:06p.m.

MOTION B17-038:

It was MOVED by C. Rate and SECONDED by L. Boggio that the Niagara Health System Board of Directors Open Session Meeting of March 28, 2017 be adjourned, and move to Closed Session. CARRIED.

Recording Secretary: D. Dube

John MacDonald, Chair