

<b>TERMS OF REFERENCE COMMUNITY ADVISORY COMMITTEE</b>	
<b>Role or Purpose</b>	The Community Advisory Committee's (CAC) role is to provide input and perspectives on matters that impact Niagara Health. The CAC will also provide input on issue-specific matters as identified by the Board from time to time regarding current and emerging issues facing Niagara Health.
<b>Objectives</b>	<ul style="list-style-type: none"> <li>• Provide feedback and advice on ideas for initiatives and programs that enhance the mandate of Niagara Health.</li> <li>• Provide advice on Niagara Health's community engagement plans and participate as appropriate.</li> <li>• Serve as a resource for communication to and from the community on matters such as, but not limited to:               <ul style="list-style-type: none"> <li>○ Key challenges, changing population needs and emerging innovations/opportunities in healthcare,</li> <li>○ Implementation of Niagara Health's strategic plan.</li> </ul> </li> </ul>
<b>Decision-Making</b>	The CAC provides input. The CAC does not have formal decision-making powers or veto. On occasion, the CAC may be asked to give recommendations to the Board.
<b>Membership and Terms</b>	<p>The Committee shall be appointed by the Board and comprised of the following:</p> <ul style="list-style-type: none"> <li>a) Two (2) members of the Board of Directors, one of whom will Chair the CAC;</li> <li>b) Maximum of eight (8) non-Board CAC members;</li> <li>c) President of Niagara Health (or designate from time to time).</li> </ul> <p>Appointments and terms shall be established by the Board.</p> <p>In keeping with Niagara Health's Meeting Attendance policy, if a member is absent for two consecutive meetings, the Chair or designate shall discuss the reasons for the absences with the member in order to assess their commitment to continue.</p>
<b>Meeting Frequency</b>	<p>The CAC may meet at least four (4) times per year or at the call of the Chair or as requested by the Board.</p> <p>A copy of the minutes shall be circulated to the CAC.</p> <p>An annual calendar of meeting dates will be established and communicated.</p>
<b>Quorum</b>	Quorum is a majority of the members in attendance, provided that at least one member of the Board is present.
<b>Support</b>	The CAC will be supported by the Executive Vice-President Quality, Community Development & Mental Health and Addictions.
<b>Reporting</b>	The CAC shall report to the Quality Committee of the Niagara Health Board of Directors.
<b>Date of Last Review</b>	<p>September 27, 2016</p> <p>The Niagara Health Board will review these Terms of Reference Annually.</p>