



Future State: Women and Babies/Patient Access - Acute - OB Registration (Mother)

Cerner Workflow ID: 8529 (v. 18.0) Client Workflow ID: 1142

Last updated by Cynthia Skubel, Mar 14, 2025 11:13am (UTC -4 hours)

Workflow Details:

Workflow Name: Women and Babies/Patient Access - Acute - OB Registration (Mother)

Workflow State: Future State

Workstream: Admission/Intake

Venue: Acute Care

Client Owner:

Cerner Owner: White, Meighan Kathryn Moore

Standard: Yes

Related Workflow(s):

Tags:

Workflow Summary:

Service Line: Women's Health

Related Solution(s): PowerChart Maternity

Revenue Cycle Registration

Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP

TestBuilder Script(s):

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Workflow Notes: For steps to follow the workflow and configure functionality, see [Understand OB Registration Mother Workflow](#)

The OB Registration (Mother) workflow follows an expectant mother arriving at the hospital before the delivery. The patient can be registered via Quick Registration or Full Registration depending on the capacity of the facility. Registration is required to generate a medical record number (MRN) and financial identification number (FIN).

Introduced By: WS 2

Validated By: WS 3

Swim Lane:

Role(s): Registration Clerk

Department(s): Patient Access

Security Position(s): Registration - Clerk

Start/Stop [36]

Description: Patient presents to hospital

Decision [37]

Description: Does the patient meet criteria to go straight to Women and Babies?

Comments: Rhogams, Bili Clinic, EPACs, GYNACs will continue to stop at central

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registration.

Assessments IOLs, NSTs and ECVs will go directly to WBs to register.

Off Page Reference [131]

Workflow Link: Registration - ERM - Outpatient Registration Process

Comments: Central registration only applies to EPAC, Bili Clinic, GYNACS, Prenatal Consults

Start/Stop [164]

Description: Patient is directed to go to Women and Babies Unit

Decision [101]

Description: Did patient deliver on pre-reg encounter?

Comments: All assessments will have a new encounter of outpatient in a bed if outside of scheduled appointment.

Work Step [102]

Description: Pre- registration accounts will be removed by Central registration after the date and time of the appointment has passed

Comments: Need to confirm with registration on the process for clean up of pre registered accounts

Off Page Reference [105]

Workflow Link: Women and Babies - Acute - Inpatient Discharge

Swim Lane:

Role(s): OB Ward Clerk [Custom]
Women and Babies Nurse [Custom]

Department(s):

Security Position(s): Women's Health - Clerk

Start/Stop [137]

Description: Patient present to Women and Babies unit.

Comments: Assessments, NSTs, IOLs, Anesthetic Consults and ECVs the will be seen by a triage nurse prior to registration.

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Decision [144]

Description: Was the patient registered at Central Registration?

Work Step [214]

Description: From the tracking board access the Bed transfer and transfer patient to applicable room

Off Page Reference [216]

Workflow Link: Women and Babies - Acute - OB Internal Transfer

Decision [153]

Description: Does the patient have a scheduled appointment?

Work Step [9]

Description: Access OB Quick Reg from Tracking Board. Search for the patient by HCN/MRN.

Comments: Search for the patient by health card number/MRN if available otherwise search by other demographics

Decision [240]

Description: Did you find the correct patient?

Work Step [241]

Description: Click add encounter

System [108]

Description: W&B Maternal Quick Reg conversation opens.

Comments: If ward clerk doing registration may complete full registration conversation if patient status non acute

Work Step [7]

Description: Maternal Quick Reg is done with minimal data entry. Complete required fields and select "Save and Close."

Step Impact: Policy/Procedure

Comments: Patient is assigned to the appropriate location and documentation can commence.

System [13]

Description: Encounter falls to the Incomplete Admissions Work Queue.

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System [200]

Description: Patient armband labels are printed

System [201]

Description: Patient is checked into W&B Tracking Board

Work Step [246]

Description: Click add person

Swim Lane:

Role(s): OB Ward Clerk [Custom]
L&D Nurse

Department(s):

Security Position(s): Women's Health - Nurse

Work Step [160]

Description: Prior to discharge the OB Ward Clerk will go to patient's room to complete the full registration.

Work Step [184]

Description: OB Ward clerk opens Access Management Office and selects Worklist-displaying all pts with incomplete registrations.

Work Step [185]

Description: Double click on the appropriate patient.

Off Page Reference [262]

Workflow Link: Scheduling - ESM - Check In Appointment

Work Step [151]

Description: Using conversation launcher select OP Ambulatory Registration icon to search for the patient using the HCN or MRN

Work Step [136]

Description: Click on the pre-reg encounter then click Ok

Work Step [152]

Description: Complete/confirm all applicable patient demographics.

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Work Step [159]

Description: Complete all patient, encounter, guarantor & insurance information fields that are required & confirm demographics

Work Step [162]

Description: Have patient sign all relevant documents in E-sig or on paper. Upload images to conversation.

Off Page Reference [254]

Workflow Link: Registration EDM- Mobile Patient eSignature

Start/Stop [163]

Description: Click "OK to complete the conversation

Comments: Do not print armbands if already printed

System [199]

Description: Patient armband labels are printed

System [127]

Description: Patient is checked into W&B Tracking Board