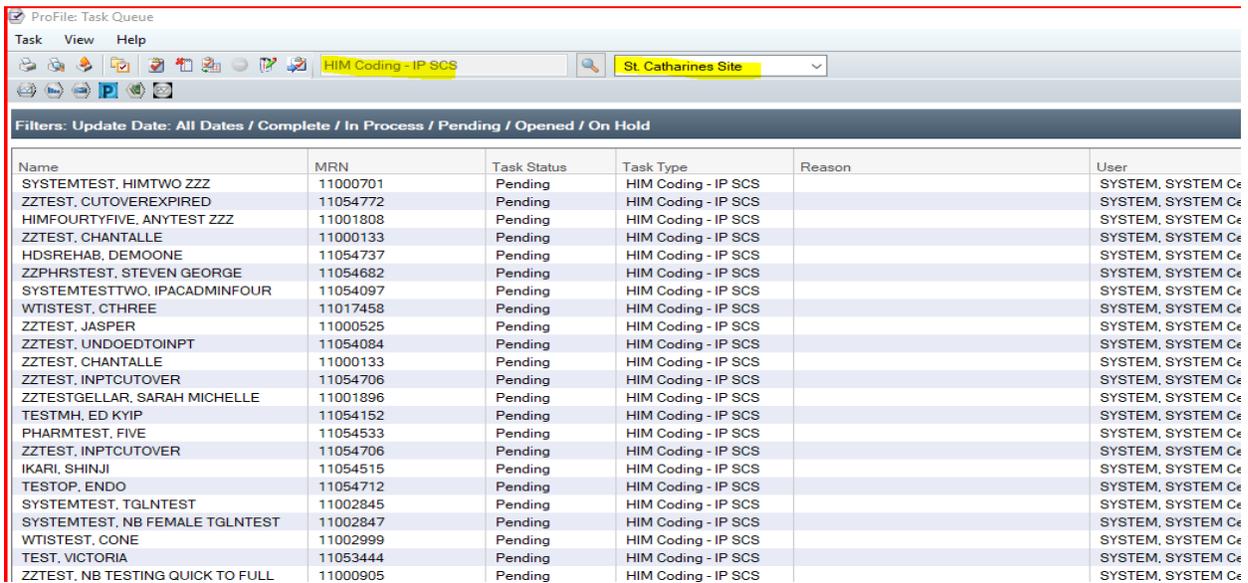


SENDING OUT CODING QUERY TO PHYSICIANS

FOLLOW THE STEPS TO SEND A CODING QUERY ON POWERCHART

1. Open the Task queue application → Select your queue → Select Location



ProFile: Task Queue

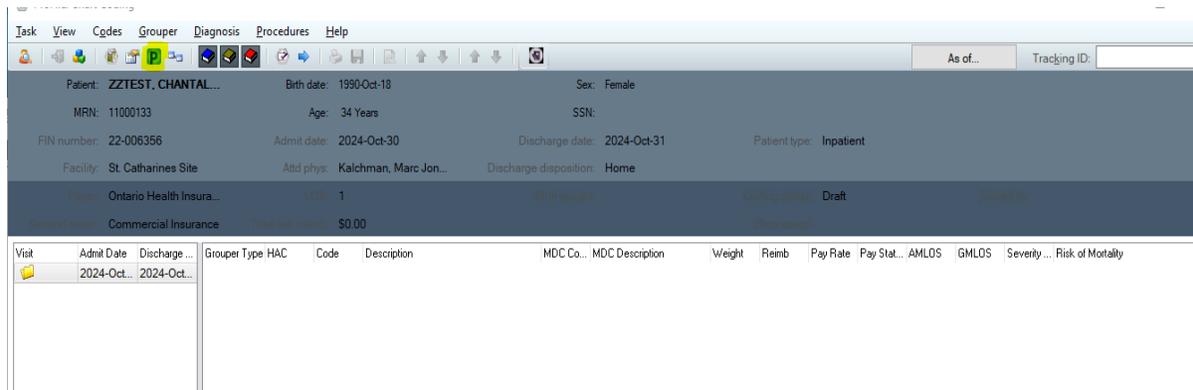
Task View Help

HIM Coding - IP SCS St. Catharines Site

Filters: Update Date: All Dates / Complete / In Process / Pending / Opened / On Hold

Name	MRN	Task Status	Task Type	Reason	User
SYSTEMTEST, HIMTWO ZZZ	11000701	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CUTOVEREXPIRED	11054772	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
HDSREHAB, DEMOONE	11054737	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZPHRSTEST, STEVEN GEORGE	11054682	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTESTTWO, IPACADMINFOUR	11054097	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
WTISTEST, CTHREE	11017458	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, JASPER	11000525	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, UNDOEDTOINPT	11054084	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, INPTCUTOVER	11054706	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTESTGELLAR, SARAH MICHELLE	11001896	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TESTMH, ED KYIP	11054152	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
PHARMTEST, FIVE	11054533	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, INPTCUTOVER	11054706	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
IKARI, SHINJI	11054515	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TESTOP, ENDO	11054712	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTEST, TGLNTEST	11002845	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTEST, NB FEMALE TGLNTEST	11002847	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
WTISTEST, CONE	11002999	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TEST, VICTORIA	11053444	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, NB TESTING QUICK TO FULL	11000905	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce

2. Click open the task and open Powerchart from top toolbar



Task View Cgdes Grouper Diagnosis Procedures Help

As of... Tracking ID:

Patient: ZZTEST, CHANTAL... Birth date: 1990-Oct-18 Sex: Female

MRN: 11000133 Age: 34 Years SSN:

FIN number: 22-006356 Admit date: 2024-Oct-30 Discharge date: 2024-Oct-31 Patient type: Inpatient

Facility: St. Catharines Site Attd phys: Kalchman, Marc Jon... Discharge disposition: Home

Insurance: Ontario Health Insura... 1 Draft

Commercial Insurance Total cost amount: \$0.00

Visit	Admit Date	Discharge...	Grouper Type HAC	Code	Description	MDC Co...	MDC Description	Weight	Reimb	Pay Rate	Pay Sta...	AMLDS	GMLDS	Severity...	Risk of Mortality
	2024-Oct...	2024-Oct...													

5. Click on Insert template

Add Document: ZZTEST, CHANTALLE - 11000133

*Type: Coding Query *Author: Malik, Mayank

*Date: 07/Nov/2024 0926 EST Status: In Progress

Subject:

Associated Providers:

Patient Level Document:

*Editor:

Arial 10

6. Select the correct template from the Associated or All Templates pane and click Insert on bottom

Template Selection

Associated templates

- CQ - Resp Infection vs. COPD
- CQ - Sepsis localized vs systemic
- CQ - Spinal Stenosis
- CQ - Uncontrolled Diabetes
- CQ - Unspecified Pneumonia
- CQ - Urosepsis
- CQ - VAP query
- CQ- ALC

All existing templates

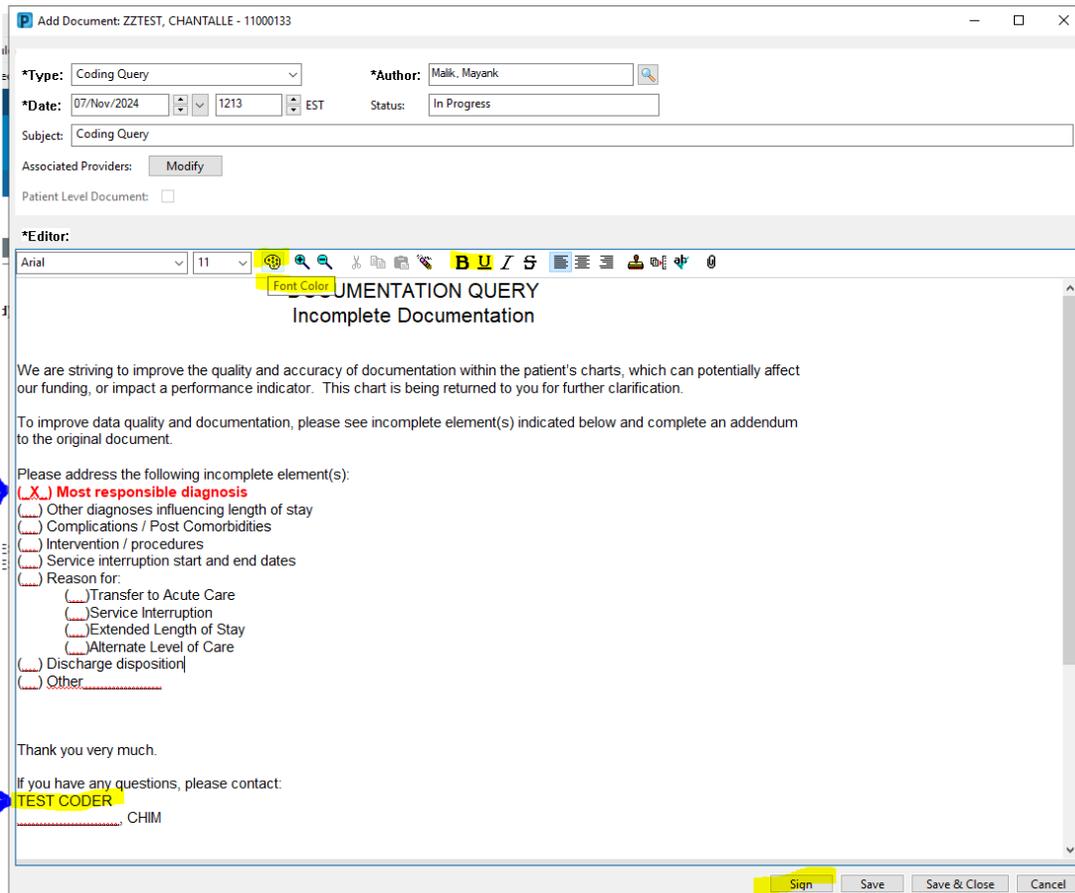
- CQ - Bacteremia vs Sepsis
- CQ - Bipolar vs. Unipolar Total Hip Attribute
- CQ - Borderline Diabetes
- CQ - Clarification
- CQ - Coding Query for Physicians**
- CQ - Culture Positive Result
- CQ - Debridement Depth
- CQ - Delirium vs. Confusion

Insert:
Template selected will be inserted at the location of the cursor.

Append:
Template selected will be inserted at the end of the document.

Replace:
Template selected will replace all unsigned text.

7. After selecting the template
 - a. Enter your query details
 - b. For multiple choices, Please enter an “X” in the brackets and change font colour to red using the Font Colour option on the toolbar (Painter’s Palette icon) and “B” for Bold
 - c. Enter your name in the area assigned at the bottom
 - d. Always use the Sign at the bottom to complete the coding query process.



Add Document: ZZTEST, CHANTALLE - 11000133

*Type: Coding Query *Author: Malk, Mayank

*Date: 07/Nov/2024 1213 EST Status: In Progress

Subject: Coding Query

Associated Providers:

Patient Level Document:

*Editor:

Arial 11

DOCUMENTATION QUERY
Incomplete Documentation

We are striving to improve the quality and accuracy of documentation within the patient's charts, which can potentially affect our funding, or impact a performance indicator. This chart is being returned to you for further clarification.

To improve data quality and documentation, please see incomplete element(s) indicated below and complete an addendum to the original document.

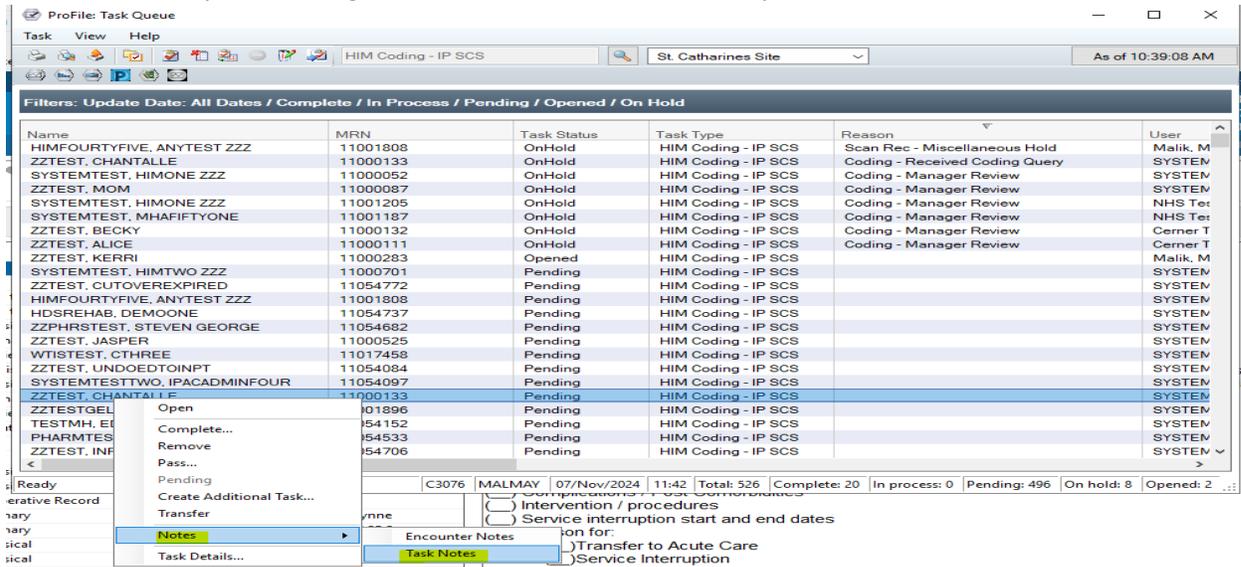
Please address the following incomplete element(s):

- Most responsible diagnosis**
- Other diagnoses influencing length of stay
- Complications / Post Comorbidities
- Intervention / procedures
- Service interruption start and end dates
- Reason for:
 - Transfer to Acute Care
 - Service Interruption
 - Extended Length of Stay
 - Alternate Level of Care
- Discharge disposition
- Other.....

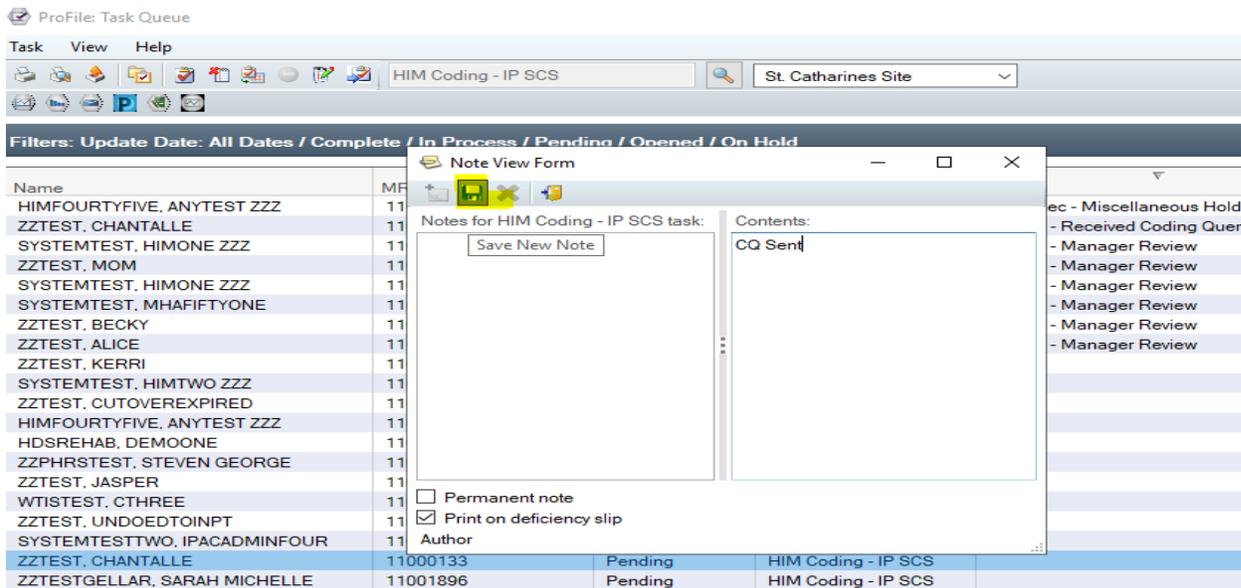
Thank you very much.

If you have any questions, please contact:
TEST CODER
..... CHIM

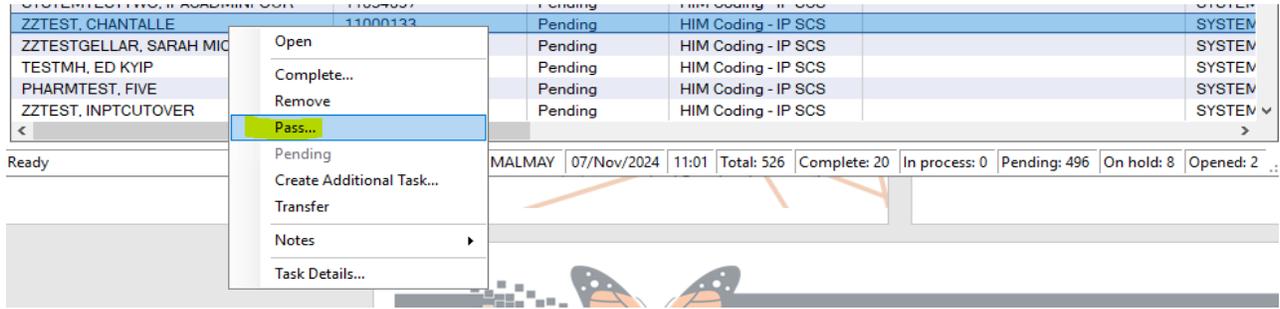
8. Go back to task queues → Right click on task → Add Note (if required)



9. Write the required note → save it from the Save icon on the toolbar



10. Final step is to right-click and → Pass → Waiting for Coding Query



Name	MRN	Task Status	Task Type	Reason	Us
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	OnHold	HIM Coding - IP SCS	Scan Rec - Miscellaneous Hold	M
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS	Coding - Received Coding Query	S
SYSTEMTEST, HIMONE ZZZ	11000052	OnHold	HIM Coding - IP SCS	Coding - Manager Review	S
ZZTEST, MOM	11000087	OnHold	HIM Coding - IP SCS	Coding - Manager Review	S
SYSTEMTEST, HIMONE ZZZ	11001205	Pending	HIM Coding - IP SCS	Coding - Manager Review	NI
SYSTEMTEST, MHAFIFTYONE	11001187	Pending	HIM Coding - IP SCS	Coding - Manager Review	NI
ZZTEST, BECKY	11000132	Pending	HIM Coding - IP SCS	Coding - Manager Review	C
ZZTEST, ALICE	11000111	Pending	HIM Coding - IP SCS	Coding - Manager Review	C
ZZTEST, KERRI	11000283	Pending	HIM Coding - IP SCS	Coding - Manager Review	M
SYSTEMTEST, HIMTWO ZZZ	11000701	Pending	HIM Coding - IP SCS	Coding - Manager Review	S
ZZTEST, CUTOVEREXPIRED	11054772	Pending	HIM Coding - IP SCS	Coding - Manager Review	S
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	Pending	HIM Coding - IP SCS	Coding - Training Review	S
HDSREHAB, DEMOONE	11054737	Pending	HIM Coding - IP SCS	Coding - Waiting for Coding Query	S
ZZPHRSTEST, STEVEN GEORGE	11054682	Pending	HIM Coding - IP SCS	Coding - Waiting for Consultation N	S
ZZTEST, JASPER	11000525	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
WTISTEST, CTHREE	11017458	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
ZZTEST, UNDOEDTOINPT	11054084	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
SYSTEMTESTTWO, IPACADMINFOUR	11054097	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
ZZTESTGELLAR, SARAH MICHELLE	11001896	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
TESTMH, ED KYIP	11054152	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
PHARMTEST, FIVE	11054533	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S
ZZTEST, INPTCUTOVER	11054706	Pending	HIM Coding - IP SCS	Coding - Waiting for Discharge Sum	S