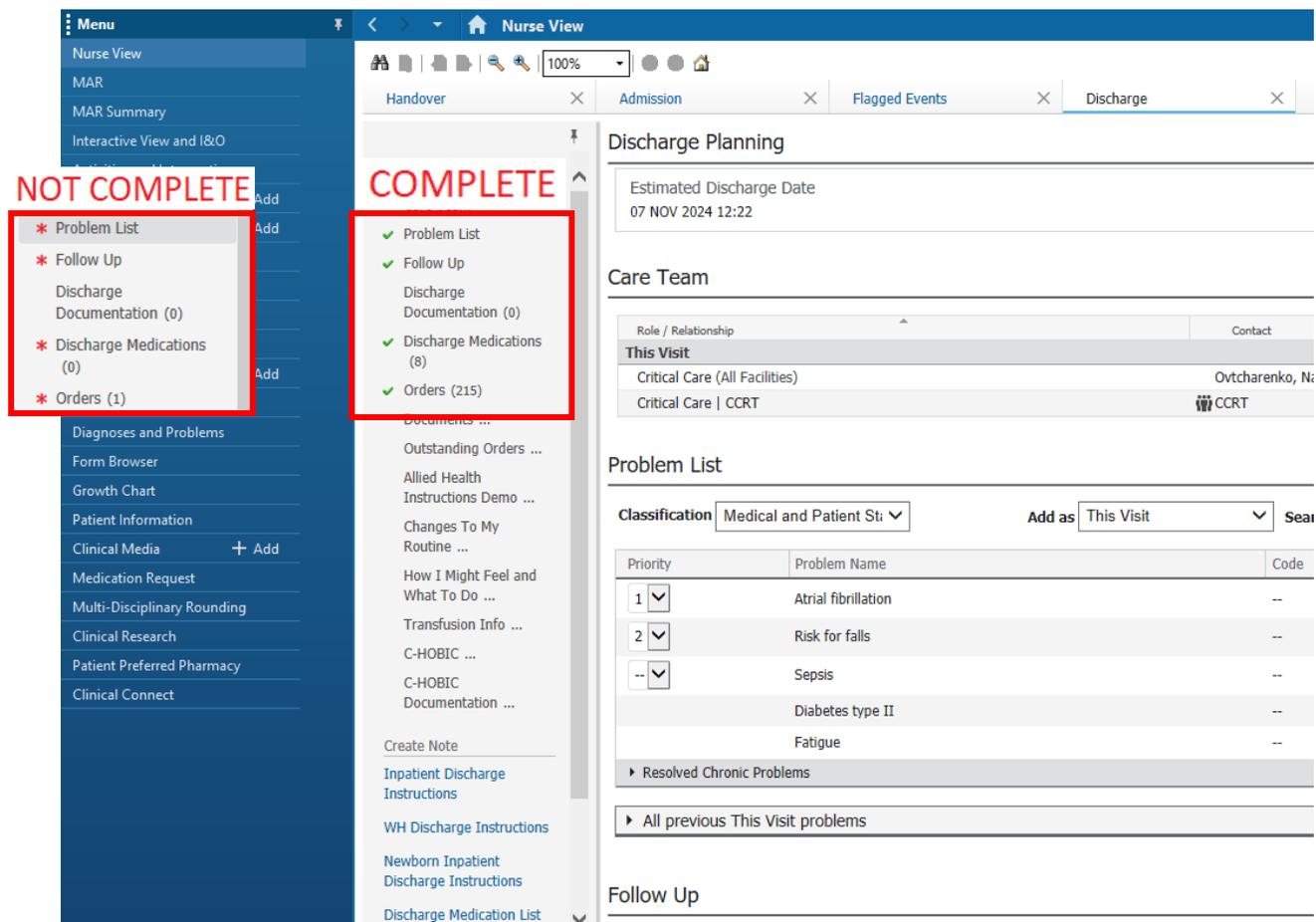


DISCHARGE PROCESS - NURSING

Upon reviewing a discharge order from the MRP, the nurse must follow these steps to complete a discharge. **THERE HAS TO BE A DISCHARGE ORDER PLACED IN ORDER TO COMPLETE THESE STEPS**

1. Navigate to the Nurse View Mpages and select the **Discharge** Mpage. From here the nurse must review all 4 sections that are required for the discharge are completed. If they are complete, a **green check** will be seen beside it. If there is a red asterix, the MRP still needs to complete their required sections for the discharge. Nurse must notify if these are expected to be completed for the discharge.



NOT COMPLETE

- * Problem List
- * Follow Up
- Discharge Documentation (0)
- * Discharge Medications (0)
- * Orders (1)

COMPLETE

- ✓ Problem List
- ✓ Follow Up
- Discharge Documentation (0)
- ✓ Discharge Medications (8)
- ✓ Orders (215)

Discharge Planning

Estimated Discharge Date
07 NOV 2024 12:22

Care Team

Role / Relationship	Contact
This Visit	
Critical Care (All Facilities)	Ovtcharenko, N
Critical Care CCRT	CCRT

Problem List

Classification: Medical and Patient St. Add as: This Visit Search

Priority	Problem Name	Code
1	Atrial fibrillation	--
2	Risk for falls	--
--	Sepsis	--
	Diabetes type II	--
	Fatigue	--

▶ Resolved Chronic Problems

▶ All previous This Visit problems

Follow Up

- Once all areas are reviewed and confirmed correct, the nurse will navigate to the **Discharge Documentation** tab. In this tab, the nurse will select the drop-down button.

Discharge Documentation (0)

No Results Found

Discharge Medications (8)

Medication: amoxicillin 945 mg, PO, q8h, 0 Refill(s)

Compliance: --

Status: Meds History | Admission | Transfer | Discharge to Home | View Details

Supply Remaining: --

Responsible Provider: NHS Test02, Physician - Hospitalist

In the drop-down the nurse will select the correct discharge documentation note type for their patient population:

- Nursing Discharge Summary Pediatric
- Nursing Discharge Summary
- Nursing Discharge Summary NICU
- Newborn Discharge or Transfer
- OB Maternal Discharge
- Perioperative - Discharge

- The nurse will complete the documentation required in the PowerForm that appears. Once all sections are complete, the nurse will click the **green check mark** to sign.

Discharge Information

Discharge Education

Discharged To

- Home independent
- Home with caregiver
- Home with home care services
- Acute Care Facility
- Complex Continuing Care
- Continuing Care Program for Homeless Patients
- Convalescent care
- Group home/supportive housing
- Home with hospice
- Home with community resources
- Law/enforcement detention
- Long Term Care
- Mental health and addiction unit
- Critical Health @ Home
- Palliative care unit in hospital
- Palliative residential hospice
- Rehabilitation unit
- Retirement home
- Retirement home - assisted living
- Shelter
- Transitional Care Bed
- Other

Acute Care Facility Detail

Home Treatments

- Apnea monitoring
- BP/PP
- Blood glucose monitoring
- Cardiorespiratory monitoring
- CPAP
- External defibrillation
- Hemodialysis
- IV therapy
- Mechanical ventilation
- Nebulizer treatments
- Oxygen therapy
- Peritoneal dialysis
- TPN
- Tube feeding
- Wound care
- Other

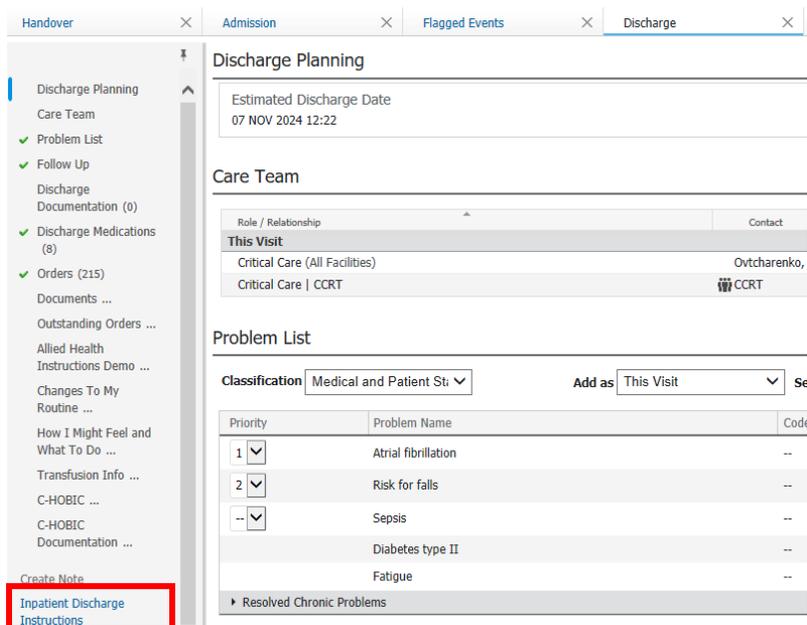
Devices/ Equipment

- Oxygen
- Equipment arranged as per OT/PT
- Equipment arranged as per Home Health

Professional Skilled Services

- None
- Nursing
- Occupational Therapy
- Physiotherapy
- Audiologist
- Dentist
- Integrated comprehensive care program
- Lactation consultant
- Mental health services
- Pain and symptom management
- Palliative care
- Personal Support Worker
- Pharmacy services
- Respiratory Therapy
- Specialty Clinic
- Social work
- Speech/Language Pathology
- Wound care
- Other

- Once all areas are reviewed and confirmed correct within the Mpage, the nurse will now navigate to the bottom of the Discharge Mpage menu and select the blue [“Inpatient Discharge Instructions”](#) to print the Discharge Instructions and medication list.



Handover x Admission x Flagged Events x Discharge x

Discharge Planning

Estimated Discharge Date
07 NOV 2024 12:22

Care Team

Role / Relationship	Contact
This Visit	
Critical Care (All Facilities)	Ovtcharenko,
Critical Care CCRT	CCRT

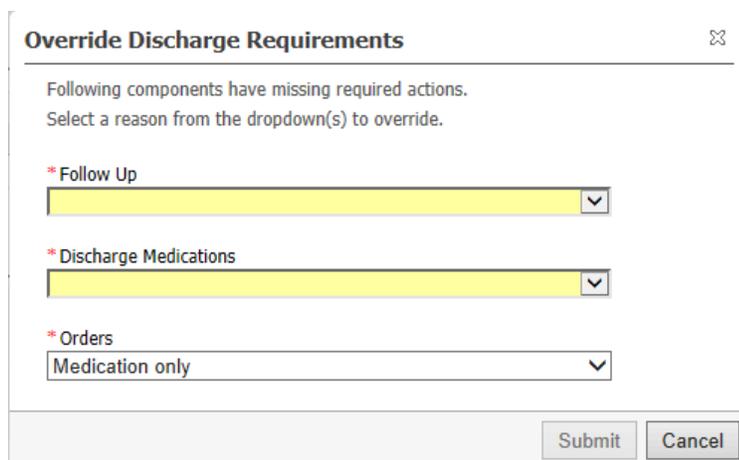
Problem List

Classification: Medical and Patient St: v Add as: This Visit Se

Priority	Problem Name	Code
1	Atrial fibrillation	--
2	Risk for falls	--
--	Sepsis	--
	Diabetes type II	--
	Fatigue	--

Resolved Chronic Problems

NOTE: if patient is discharged (eg AMA) and not all required sections are complete, the nurse will get a notification to why those sections are not complete if attempting to print the discharge instructions. They must contact the MRP to confirm the reason why they aren't complete and then choose the override reasons why they weren't complete.



Override Discharge Requirements

Following components have missing required actions.
Select a reason from the dropdown(s) to override.

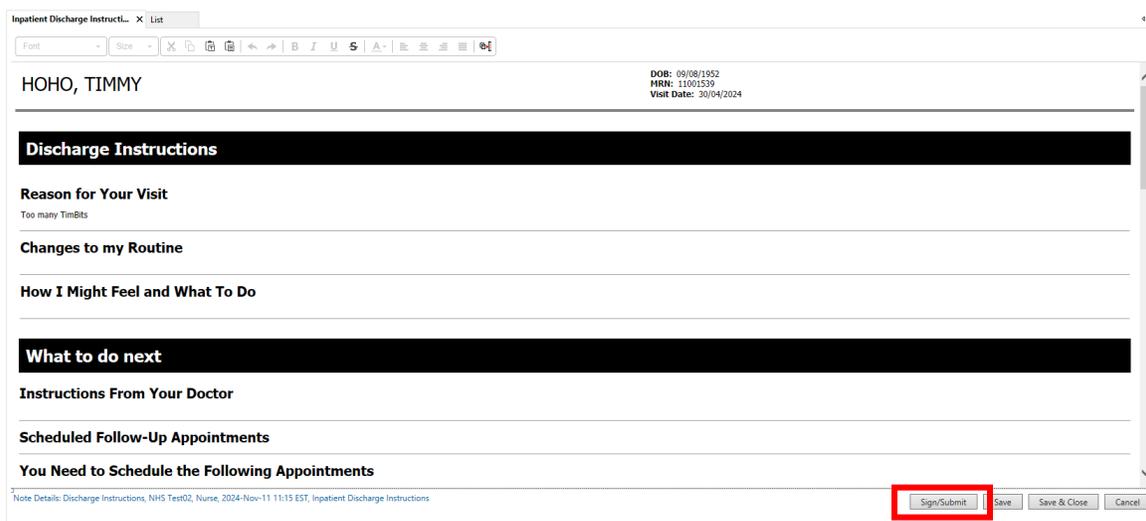
* Follow Up

* Discharge Medications

* Orders
Medication only

Submit Cancel

- Review the discharge instructions and add anything that needs to be included to the appropriate sections. Once everything is deemed correct, select the **Sign/Submit** button.



Inpatient Discharge Instruct... x List

HOHO, TIMMY DOB: 09/08/1952
MRN: 11001539
Visit Date: 30/04/2024

Discharge Instructions

Reason for Your Visit
Too many TimBits

Changes to my Routine

How I Might Feel and What To Do

What to do next

Instructions From Your Doctor

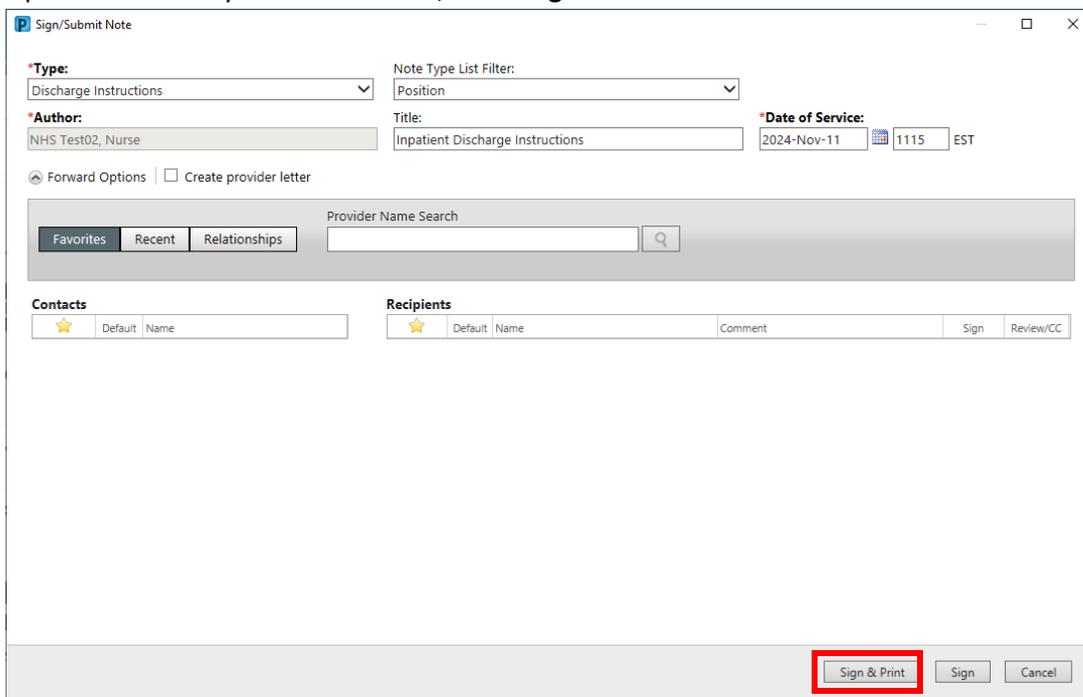
Scheduled Follow-Up Appointments

You Need to Schedule the Following Appointments

Note Details: Discharge Instructions, NHS Test02, Nurse, 2024-Nov-11 11:15 EST, Inpatient Discharge Instructions

Sign/Submit Save Save & Close Cancel

- In the next page, ensure that the note type is correct. Next, the nurse can select which providers that were requested to have a record of the discharge instructions if their credentials are inputted into the system. Once done, select **Sign & Print**.



Sign/Submit Note

*Type: Discharge Instructions Note Type List Filter: Position

*Author: NHS Test02, Nurse Title: Inpatient Discharge Instructions *Date of Service: 2024-Nov-11 11:15 EST

Forward Options Create provider letter

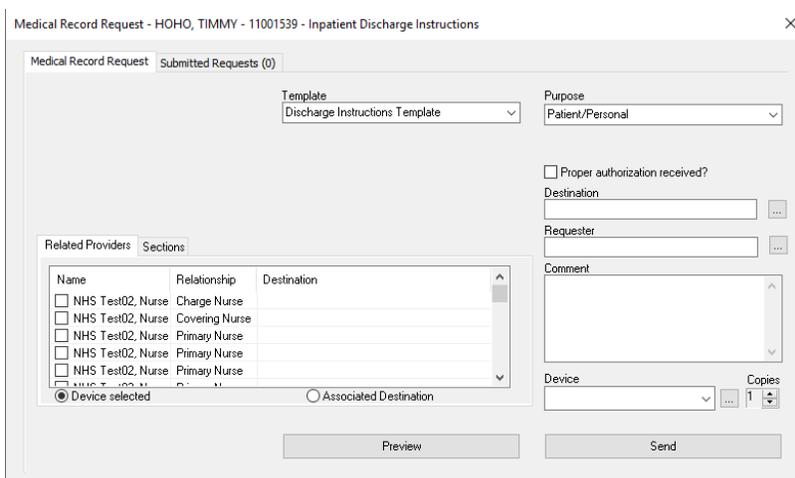
Provider Name Search

Favorites Recent Relationships

Contacts Recipients

Sign & Print Sign Cancel

7. Select the correct printer in the **Device** drop down. The nurse can preview the Discharge Instructions Note by selecting the Preview button. Once ready to print, the nurse will select **Send**. Provide the printed paperwork to the patient.



8. The final step in Millennium for a discharge **once the patient has PHYSICALLY left the unit** is to select the PM Conversation application on the top tool bar. Once selected, chose **Discharge Encounter** from the drop down. In the window that opens, complete all mandatory yellow sections and select **Complete** once ready.

