



ENCOUNTER STRATEGY & PATIENT MOVEMENT (SENDING)

HOSPITAL INFORMATION SYSTEM (HIS)

CHARGE NURSES & NEPHROLOGISTS

Dialysis will be administered under **outpatient recurring encounters** unless they are an inpatient being dialyzed in ICU or ER.

Patients will have a separate outpatient recurring encounter for each location that they receive dialysis (SCS, NFS, WS).

When a patient changes dialysis location, many of their orders will need to be manually **copied** over to the encounter that reflects their current location.

What needs to be copied over?

1. Chronic Hemo Powerplan
2. Nursing Intervention Powerplan
3. ESA Management Powerplan
4. Warfarin Protocol Powerplan (if applicable)
5. All single or series medication orders that live outside of the Powerplans
6. Code Status and Isolation Orders (if applicable)

What automatically crosses encounters?

- 1) Results Review
- 2) MAR Summary
- 3) Other Powerplans in a Planned or Future state
- 4) Labs ordered outside a Powerplan
- 5) Day of Treatment Powerplans (e.g. Monthly Bloodwork, Graduated New Start)

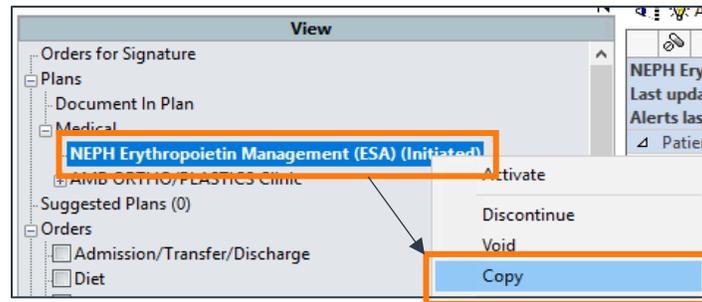
Who will be copying?

If there is a new admission or discharge (aka dialysis patient comes in through ER and needs admit to ICU), this will be the **physician's** responsibility

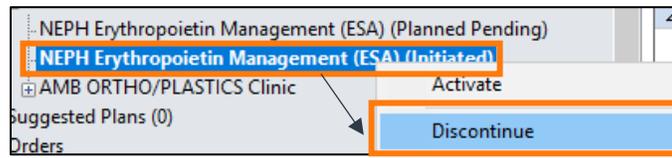
If it is day-to-day patient movement (aka dialysis outpatient moves from Welland to SCS for dialysis) this will be the **charge nurse's** responsibility

How do we copy Powerplans?

Navigate to the patient's home encounter which contains the patient's orders/ordersets. From the **View** pane, right-click on the title of the desired order/plan and select **Copy**.



The copied Powerplan will appear above in a **Planned Pending** state. Navigate BACK to the initiated powerplan below, right-click and select **Discontinue**.



Before copying the Chronic Hemo Powerplan, modify the **Scheduling Location** field in the **Scheduling Order** to the site in which the patient will be receiving dialysis.

Details for Schedule Hemodialysis Treatment

Details | Order Comments | Offset Details | Diagnoses

*Requested Start Date/Time: 11/Feb/2025 1249 EST

*Duration(h): 3

Special Instructions: After initial scheduling order, scheduling changes may be done by clerical/nursing where...

*Frequency (x/week): 3 Times per week

*Scheduling Location: **WS - Welland Site**

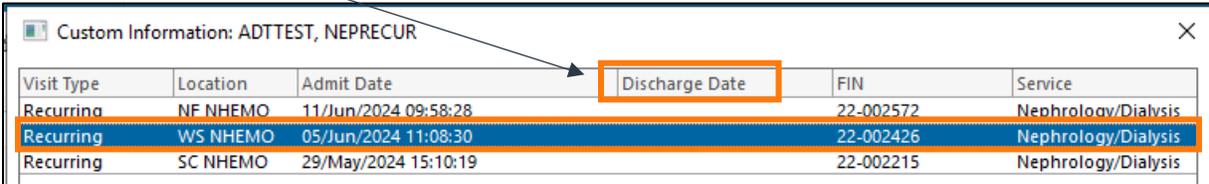
Future Order:
 SCS - St. Catharines Site - MDC
 SCS - St. Catharines Site - Oncology
 FES - Fort Erie Site
 NFS - Niagara Falls Site

From the blue banner bar, click on the patient's FIN number/encounter type.



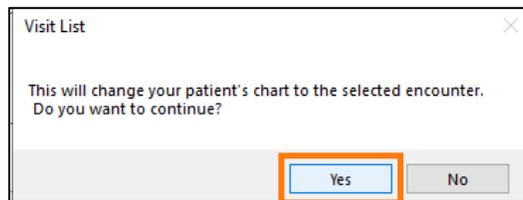
Select the patient's current encounter/location. Ensure that you check that it is the correct **Visit Type**, **Location** & **Date/Time** for their current visit.

Click on **Discharge Date** to sort the most recent encounter to the top. Click **OK**.



Visit Type	Location	Admit Date	Discharge Date	FIN	Service
Recurring	NF NHEMO	11/Jun/2024 09:58:28		22-002572	Nephrology/Dialysis
Recurring	WS NHEMO	05/Jun/2024 11:08:30		22-002426	Nephrology/Dialysis
Recurring	SC NHEMO	29/May/2024 15:10:19		22-002215	Nephrology/Dialysis

Click **Yes** on the pop-up notification.



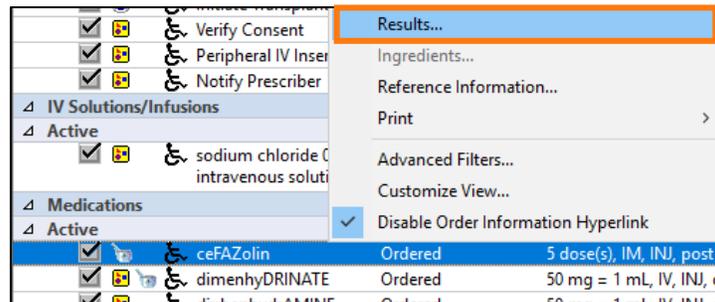
The patient's chart will open to their current encounter. Navigate to the *Orders* tab and select the Powerplan in it's **Planned Pending** state. Right-click and select **Initiate Now**, or click  **Initiate Now** from the bottom of the plan.

How do we copy orders?

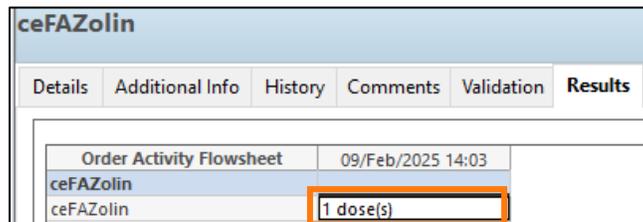
Navigate to the patient's home (previous) encounter which contains the patient's orders.

From the **View** pane in the **Orders** tab, select **Medications** to view any active medications that the patient is currently on.

For medications that contain a series of doses, right-click on the medication and select **Results**.

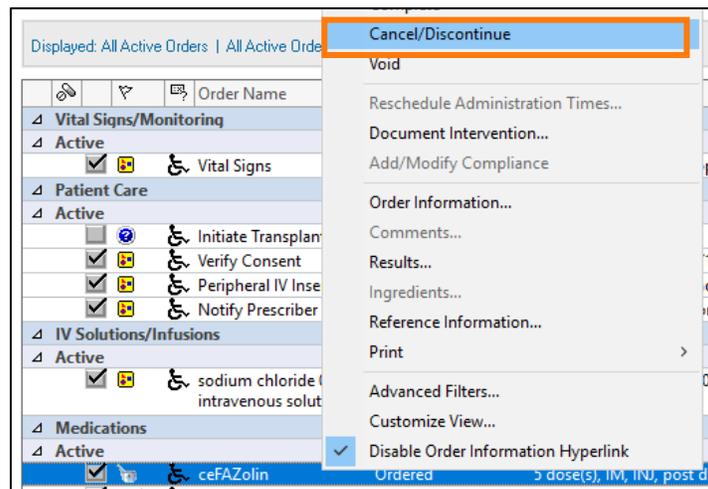


This is where you will be able to view how many doses of the medication were already administered for that patient. In this example, 5 doses of Cefazolin were ordered – and one was already administered.



Order Activity Flowsheet	09/Feb/2025 14:03
ceFAZolin	
ceFAZolin	1 dose(s)

Right-click again on the medication and select **Cancel/Discontinue**.



Displayed: All Active Orders | All Active Orders

Cancel/Discontinue

- Void
- Reschedule Administration Times...
- Document Intervention...
- Add/Modify Compliance
- Order Information...
- Comments...
- Results...
- Ingredients...
- Reference Information...
- Print
- Advanced Filters...
- Customize View...
- Disable Order Information Hyperlink

ceFAZolin Ordered 5 dose(s), IM, INJ, post dia

Navigate to the patient's current/new encounter following the steps highlighted above.

From the **Orders** tab, click **+ Add** to add the remaining number of doses for that medication on the patient's current encounter. For this example, we would add a series of four doses of Cefazolin.

Repeat for all active medications.



Details for **ceFAZolin**

Antibiotic Indication:

*Dose Unit:

Drug Form:

*Dose:

*Route of administration:

*Frequency:

Remaining A



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HOSPITAL INFORMATION SYSTEM (HIS)

For Inpatients:

1. Inpatients that come to the dialysis centre from a medical unit (inpatient floor excluding ICU/ER) will be dialyzed on their **outpatient recurring encounter**
2. Inpatients that are transferred to the dialysis centre at a different facility (NFS -> SCS) will be dialyzed on their **outpatient recurring encounter** at the facility at which they will be receiving treatment.
3. All Hemodialysis medications will be administered under their **outpatient recurring encounter**, while all inpatient medications will be administered under their **inpatient encounter**
4. Inpatients that are dialyzed in the ICU/ER will remain on their **inpatient encounter**

Dialysis Clerks:

For new starts, you will create a pre-recurring encounter. When the patient is first scheduled for dialysis, it will flip to an active outpatient recurring encounter.

If a patient presents for dialysis at a different site from their regular dialysis centre, create a new outpatient recurring encounter for that site.

Nurses:

If a patient presents for dialysis at a different site from their regular dialysis centre, all documentation and medication administration must be done on their current encounter.

In BOTH the patients new and home encounters, nurses will need to document the site at which the patient is currently receiving treatment. This is done under 'HD Machine Setup' in **iView**. Indicate the primary location of the patient on the *patient assignment* sheet.

HD Machine Setup	
Procedure Type	In-centre ...
Station Number	7
Site	Site X
Machine ID#	NFS
Disinfection Type/Date/Time	NFS-ICU
Dedicated Machine	SCS
HD Orders Reviewed by Nurse	WS