



## Future State: HIM - EMPI: Move Encounter

Cerner Workflow ID: 4312 (v. 13.0) Client Workflow ID: 509

Last updated by Debbie Begin, Jan 23, 2024 12:04pm (UTC -4 hours)

**Workflow Details:**

Workflow Name: HIM - EMPI: Move Encounter

Workflow State: Future State

Workstream: Other

Venue: Acute Care  
Emergency Medicine  
Perioperative

Facilities:

Client Owner:

Cerner Owner:

Standard: Yes

Related Workflow(s):

Tags:

**Workflow Summary:**

Service Line:

Related Solution(s): Health Information Management

Project Name: Niagara Health System:OPT-0297674:NIAG\_CD Niagara HIS RFP

TestBuilder Script(s):

Cerner Workflow ID: 4312 (v. 13.0)

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Workflow Notes: For the steps to follow the workflow, see [Understand Move Encounter Workflow](#).

The Move Encounter workflow uses Combine to move an encounter from one person to another. If an encounter was registered to the wrong person, use the Move Encounter functionality in Combine to move the encounter to the correct person. It is crucial for organizations to maintain their EMPI and move encounters to the correct person so patient safety and record integrity are not compromised.

Introduced By: WS 4

Validated By: WS 6

**Swim Lane:**

Role(s): Clinic Staff

Department(s):

Security Position(s): Nurse

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**Start/Stop [5]**

Description: Encounter identified that was registered to the wrong patient

Value Impact: Patient Safety

**Swim Lane:**

Role(s): HIM Department

Department(s): Health Information Management

Patient Access

Security Position(s): HIM - Managers

**Start/Stop [45]**

Description: Encounter identified that was registered to the wrong patient

Value Impact: Patient Safety

**Work Step [7]**

Description: Review the encounter to determine if it should be moved

**Decision [9]**

Description: Does an encounter move need to occur?

**Start/Stop [10]**

Description: Contact the user who reported the issue and parties involved

**Work Step [52]**

Description: Log into HNA Combine from the App Bar

**Work Step [61]**

Description: Click Move Encounter

**Work Step [13]**

Description: Search for correct patient in the Person search window

**Work Step [66]**

Description: Search for incorrect patient and encounter in the Encounter search window.

**Work Step [41]**

Description: Click Move to perform the encounter move

**Start/Stop [16]**

Description: Notify the user who reported the issue in addition to parties involved

Step Impact: Policy/Procedure

Comments: Define how HIM will notify the interested parties (e.g. phone call, email, etc.).