



Future State: Registration - ERM - Canceling Discharges

Cerner Workflow ID: 6585 (v. 18.0) Client Workflow ID: 319

Last updated by Jennifer Schafer, Mar 14, 2024 8:58am (UTC -4 hours)

Workflow Details:

Workflow Name: Registration - ERM - Canceling Discharges

Workflow State: Future State

Workstream: Discharge/Check Out

Venue: Acute Care

Post Acute

Ambulatory

Client Owner:

Cerner Owner:

Standard: Yes

Related Workflow(s):

Tags:

Workflow Summary:

Service Line:

Related Solution(s): Registration Management

Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP

TestBuilder Script(s):

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Workflow Notes: Users only in Bed Monitor role are allowed to cancel discharges more than 48 hours post discharge.

Introduced By: WS 1

Validated By: WS 5

Swim Lane:

Role(s): Registration Clerk

Department(s): Patient Access

Security Position(s): Registration - Clerk

Registration - Supervisor

Start/Stop [3]

Description: Encounter discharged in error and needs to be re-activated

Step Impact: Training

Decision [18]

Description: Has encounter been discharged for greater than 24 hours?

Comments: The number of days post-discharge that a user is allowed to Cancel a discharge is a client-driven decision

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Work Step [4]

Description: Open the Cancel Discharge conversation

Work Step [5]

Description: Search and select the correct discharged encounter that needs to be reactivated

Work Step [8]

Description: Select a Cancel Discharge Reason

Decision [10]

Description: Was patient's location previously in a room & bed?

Work Step [17]

Description: Complete the conversation

System [43]

Description: Encounter is returned to an active state

Decision [25]

Description: If applicable, did patient return/reactivate in ED LaunchPoint or Tracking Board?

Comments: If the Disable Automatic Reactivation Time preference is set to 1 or more and a Cancel Discharge conversation runs, the encounter tracking details are reactivated when discharge date occurred under or equal to the number of hours defined.

Start/Stop [45]

Description: Continue managing active encounter as needed

Work Step [11]

Description: Choose the correct room & bed on the encounter

Swim Lane:

Role(s): Bed Monitor [Custom]

Department(s):

Security Position(s):

Start/Stop [21]

Description: Discharge cannot be canceled, and may have already gone through billing

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Work Step [30]

Description: Within the clinical application, navigate to check-out view in ED LaunchPoint or Tracking Board

Work Step [32]

Description: Right click on patient's name and select "Reactivate Patient".

System [36]

Description: Patient falls off Check Out list and is checked back into LaunchPoint for Tracking