



Future State: Registration - ERM - Inpatient Registration Process

Cerner Workflow ID: Client Workflow ID: 993

Last updated by Julia Becevel, Jan 30, 2024 10:44am (UTC -4 hours)

Workflow Details:

Workflow Name: Registration - ERM - Inpatient Registration Process

Workflow State: Future State

Workstream: Admission/Intake

Venue: Ambulatory

Client Owner: Couture, Chantalle
Barclay, Taylor

Cerner Owner:

Standard: Yes

Related Workflow(s):

Tags:

Workflow Summary:

Service Line:

Related Solution(s): Registration Management

Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP

TestBuilder Script(s):

Cerner Workflow ID:

Client Workflow ID: 993

Workflow Notes:

Introduced By: WS 1

Validated By: WS 4

Swim Lane:

Role(s): Registration Clerk

Department(s): Patient Access

Security Position(s): Registration - Clerk

Work Step [10]

Description: Click add person

Start/Stop [47]

Description: Launch Inpatient Registration conversation

Work Step [8]

Description: Search for the patient by health card number if available otherwise search by other demographics

Work Step [9]

Description: Does the patient have a pre-admit encounter?

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Decision [39]

Description: Did you find the correct patient?

Work Step [41]

Description: Click add encounter

Work Step [6]

Description: Confirm demographics are accurate if patient is present otherwise fill out to the best of your ability

Work Step [25]

Description: Complete all patient, encounter, guarantor & insurance information fields that are required & confirm demographics are accurate

Work Step [34]

Description: Have patient sign all relevant documents in E-sig or on paper. Upload images to conversation.

Start/Stop [7]

Description: Click "OK" to complete conversation

Work Step [12]

Description: Click on the pre-admit encounter